

Date	Convener	Organ/ Institution	Directorate	Department/ Division	Meeting/ Activity	Objective	Expected Output	Source of Funding	Participation	Venue
1-Jan-10					New Year					
4 - 8 January 2010					Review Period					
1 - 5 February 2010					Review Period					
1 - 5 March 2010					Review Period					
2-Apr-10					Good Friday					
5-Apr-10					Easter Monday					
6 - 9 April 2010					Review Period					
26-Apr-10					Union Day					
3 - 7 May 2010					Review Period					
1 - 4 June 2010					Review Period					
OFFICE OF THE SECRETARY GENERAL										
18th - 22nd January 2010	Secretariat	Secretariat	SGs Office	Defence Liaison Unit	Visit to AU	Insight into AU Peace and Security arrangements. -Enhancing upgrading of MOU into protocol	Best practices in establishment of peace and security structures	EAC Secretariat	DLOs, Peace and Security Expert and EAC Liaison Officer to AU	AU Hq Addis Ababa
27th - 30th January 2010	Secretariat	Secretariat	SGs Office	Defence Liaison Unit	Seminar on Security and Democracy	Capacity building on security and democracy to armed forces	Enhance the democratic culture to armed forces	Partner States and EAC Secretariat	DLOs	Republic of Rwanda
17th - 19th February 2010	Secretariat	Secretariat	SGs Office	Defence Liaison Unit	EAC Secretariat and Host Nation Initial preparation on 3rd Edition of the 2nd Cycle of Sports and Culture Week	Brief the Host Nation on the conduct of Sports and Culture Week, test the preparedness and identification of infrastructures	Enhance the spirit of conducting Sports and Culture Week to the Host Nation	EAC Secretariat	DLOs	Republic of Burundi
22nd - 28th February 2010	Secretariat	Secretariat	SGs Office	Defence Liaison Unit	Secretary General's visit to Republic of Rwanda	Visit Military Training Institutions	Familiarisation of military infrastructures of the newly Member States	EAC Secretariat	DLOs	Kigali, Rwanda
3rd -5th March 2010	Secretariat	Secretariat	SGs Office	Defence Liaison Unit	CMIs/DMLs Meeting on the Exchange of Information and Intelligence	Facing EAC Security challenges together	Enhancing Cooperation in Defence and Security Sectors	Partner States and EAC Secretariat	DLOs	Republic of Kenya
10 -th - 12th March 2010	Secretariat	Secretariat	SGs Office	Defence Liaison Unit	Defence Experts Working Group on the Draft Protocol on Defence	Update the MOU on Cooperation in Defence into a Protocol	Formulate a zero draft of Defence Protocol	Partner States and EAC Secretariat	DLOs	Republic of Tanzania
17th - 19th March 2010	Secretariat	Secretariat	SGs Office	Defence Liaison Unit	defence Experts Working Group on operation and training	<ul style="list-style-type: none"> •Command and Staff Colleges and Military Higher Learning Institutions •Concept development of CPX 	Interaction of Commandants and preparation for the next training event	EAC Secretariat	DLOs	Arusha, Tanzania
23rd - 27th March 2010	Secretariat	Secretariat	SGs Office	Defence Liaison Unit	Secretary General's visit to Republic of Burundi	Visit Military Training Institutions	Familiarisation of military infrastructures of the newly Member States	EAC Secretariat	DLOs	Bujumbura, Burundi
29th - 31st March 2010	Secretariat	Secretariat	SGs Office	Defence Liaison Unit	Main Planning Conference on 3rd Edition of 2nd Cycle of Sports and Culture Week	Joint planning of the 3rd Edition of the 2nd Cycle of Sports and Culture Week	Enhance the spirit of comradeship among the members of the Armed Forces	Partner States and EAC Secretariat	Partnerstates and the EAC Secretariat	Bujumbura, Burundi
7th - 9th April 2010	Secretariat	Secretariat	SGs Office	Defence Liaison Unit	Seminar on Health and Security	Impact health awareness to Military personnel as part of Regional security. Furthering integration	Combating and management of diseases in the military community Impart health security	Partner States and EAC Secretariat	DLOs	Republic of Uganda
12th - 16th April 2010	Secretariat	Secretariat	SGs Office	Defence Liaison Unit	Meeting of the Sectoral Council on Cooperation in Defence	Coordination of the implementation of the Defence programs pursuant with the MoU ON Cooperation in Deffence	Strengthening Defence Cooperation	Partner States and EAC Secretariat	DLOs	Arusha, Tanzania
24th - 30th April 2010 (Coincides with TZ day, Extra ordinary Council meeting & Tripartite Summit 29 April to 5th May)	Secretariat	Secretariat	SGs Office	Defence Liaison Unit	Visit to SADC	Insight into SADC Defence, Peace and Security arrangements	Best practices in establishment of peace and security structures	EAC Secretariat	DLOs, Peace and Security Expert and EAC Liaison Officer to AU	SADC Hq, Gaborone Botswana

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12th - 14th May 2010	Secretariat	Secretariat	SGs Office	Defence Liaison Unit	DEWG meeting on Operations & Training and Technical Assistance	<ul style="list-style-type: none"> Operationalisation of sharing of facilities Validation of Centres of Excellency Acquisition of secure communication equipment 	Implementation of MoU on Cooperation in Defence	Partner States and EAC Secretariat	DLOs	Arusha, Tanzania
19th - 21st May 2010	Secretariat	Secretariat	SGs Office	Defence Liaison Unit	CPX Initial Planning Conference	Development of CPX Concept to Zero draft of the exercise write up	Increasing and Strengthening Defence capabilities	Partner States and EAC Secretariat	DLOs	Arusha, Tanzania
2nd - 4th June 2010	Secretariat	Secretariat	SGs Office	Defence Liaison Unit	Meeting of CMI/DMIs on exchange of information and intelligence	Facing EAC Security challenges together	Enhancing Cooperation in Defence and Security Sectors	Partner States and EAC Secretariat	DLOs	TBC
14th - 26th June 2010	Secretariat	Secretariat	SGs Office	Defence Liaison Unit	Conduct of the 3rd Edition of the 2nd Cycle of Sports and Culture Event	Enhancing wider Cooperation in Defence and Confidence building among Partner States Armed Forces	Increase and strengthen a sustainable peace and security in East Africa	Partner States and EAC Secretariat	DLOs	Bujumbura, Burundi
OFFICE OF THE SECRETARY GENERAL - LEGAL DEPARTMENT										
8th - 12th Feb 2010	Secretariat	Secretariat	Secretary General	Legal	Sub- committee on approximation of Laws	Harmonisation of Laws	Work plan	Partnership Fund	PLOs, legal staff and PSE	Nairobi, Kenya
18th - 19th Feb. 2010	Secretariat	Secretariat	Secretary General	Legal	Meeting of the East African Judicial Education Committee	Identify areas of closer cooperation on legal Education, certification and Judicial practices	Harmonised Judicial practices and Training Programmes.	Secretariat budget	PLOs and PSE, legal staff, Judges and Registrars	Bujumbura, Burundi
8th- 9th March 2010	Secretariat	Secretariat	Secretary General	Legal	Meeting to consider interim progress Report of the project on Harmonisation of Legal Education	Incorporate input from the Partner States experts	More Comprehensive Draft Report	Partnership Fund	PLOs and PSE	Kampala, Uganda
13th - 20th March 2010	Secretariat	Secretariat	Secretary general	Legal	Sectoral Council on Legal and Judicial Affairs	Handle matters deferred from the agenda of Mwanza meeting	Report of the Council	Secretariat budget	SG, Directors, Legal Division, ES-LVBC	
22nd - 26th March 2010	Secretariat	Secretariat	Secretary General	Legal	Meeting of the Council of Ministers	To make Policy decisions and review implementation of Council Decisions	Report of the state of affairs of the EAC	Secretariat budget	All staff and PSE/PS/Ministers	Arusha, Tanzania
27th to 28th March 2010	Secretariat	Heads of EAC Organs and Institutions	SG's Office	Legal	Inter-Organ/Institutional meeting	Address Inter-Organ and Inter-Institutional Matters	Good working relations	EAC Secretariat	Chairperson Council, President of EACJ, Speaker, SG, Legal, CDC, CLA, RCJ, ED-CASSOA, ES-IUCEA, ES-LVFO, ES-LVBC	Arusha
27th - 30th April 2010	Secretariat	Secretariat	Secretary General	Legal	Meeting of the Sectoral Council of Ministers Responsible for EAC Affairs	Review of Status of implementation of previous Council decisions	Report of the meeting	Secretariat budget	All staff and PSE/PS/Ministers	Arusha, Tanzania
26th - 30th April 2010 (Union day TZ)	Secretariat	Secretariat	Secretary General	Legal	Sub- committee on approximation of Laws	Harmonisation of Laws	Progress report on Harmonisation of laws	Partnership fund	PLOs and PSE	Dares Salaam, Tanzania
12th - 13th May 2010	Secretariat	Secretariat	Secretary General	Legal	Meeting to consider Final Report of the Project on Harmonisation of Legal Education.	Validation of the Report	Final Report for Submission to SCLJA	Partnership Fund	All staff and PSE	Arusha, Tanzania
4th - 5th June 2010	Secretariat	Heads of EAC Organs and Institutions	SG's Office	Legal	Inter-Organ/Institutional meeting	Address Inter-Organ and Inter-Institutional Matters	Good working relations	EAC Secretariat	Chairperson Council, President of EACJ, Speaker, SG, Legal, CDC, CLA, RCJ, ED-CASSOA, ES-IUCEA, ES-LVFO, ES-LVBC	Nairobi
21st -25th June 2010	Secretariat	Secretariat	Secretary General	Legal	Sub- committee on approximation of Laws	Review of the Progress on Harmonisation of Laws	Status Report	Partnership fund	PLO and PSE	Kampala, Uganda
DEPARTMENT OF ADMINISTRATION AND FINANCE										
17th - 20th February 2010	Secretariat	Secretariat	Finance	Budget	Finance and Administration Committee	Consideration of EAC-Budget FY 2010/2011 and Projections FY 2011-2013	EAC-Budget Considered and Forwarded to Council of Ministers	Partner States	All Organs and Institution of the Community	Arusha Tanzania
DEPARTMENT OF POLITICAL FEDERATION										

Date	Convener	Organ/ Institution	Directorate	Department/ Division	Meeting/ Activity	Objective	Expected Output	Source of Funding	Participation	Venue
13 – 15 January	Secretariat	Secretariat	Political Federation	International Relations	Meeting of the EAC Sub Committee on Candidatures and the Meeting of the Sectoral Council on Foreign Policy Coordination	To consider EAC candidatures for International Jobs and other matters under International Relations	Policy recommendations/ decisions	EAC Partner States	DSG(PF), PIRO	Arusha Tanzania
18-23 Jan 2010	Secretariat	Secretariat	Political Federation	Political Affairs	sensitisation of the Youth on EAC Integration	create awareness and explore the role of the Youth in the EAC integration	Report of the meeting	Partner States/ Secretariat Budget	DSG-PF, PPAO	In all the Partner States capitals
25-26 Jan 2010	Secretariat	Secretariat	Political Federation	Peace & security	Meeting of Heads of Prisons Services	Establish a forum for information exchange and modalities of cooperation	Meeting report on cooperation modalities	AU/EU Capacity building project	DSG/PF, PSE, PSO, EWE, Coord NCPR	Kigali, Rwanda
28-30 Jan 2010	Secretariat	Secretariat	Political Federation	Peace and security	Conduct a joint Planning meeting on cross border operations	Incorporate intelligence in Joint Operations	Report on EAC cross-border operations/programme	AU/EU Capacity building project	DSG/PF, PSE, PSO, EWE, Coord NCPR	Kigali, Rwanda
3 -5 Feb 2010	Secretariat	Secretariat	Political Federation	Political Affairs	2nd EAC Conference on good governance and democracy	share experiences and popularise the EAC governance programmed	Conference Report	Partnership fund	DSG-PF, PPAO	Nairobi, Kenya
22 - 24 Feb. 2010	Secretariat	Secretariat	Political Federation	Peace and Security	Experts meeting on the EAC Conflict Prevention, Management and Resolution Framework (CPMR)	To develop an EAC CPMR	Draft EAC CPMR	EU/AU Capacity Building Project	DSG-PF, CEWE, PSE, PPAO, PIRO, PSO, NCPR-Coordinator	Kampala Uganda
25-27 Feb 2010	Secretariat	Secretariat	Political Federation	Peace and security	Meeting of heads of operations and training in Police to develop a joint training framework	Enhancing training in the identified areas	Training framework developed	EAC/Gtz	DSG-PF, PSE, PSO, EWE, Coord NCPR	Kampala Uganda
1-2 March 2010	Secretariat	Secretariat	Political Federation	Political Affairs	Meeting of experts to develop a draft policy/criteria for sharing of election equipment	To develop a policy for sharing of Election equipment among the EAC Partner States to reduce the cost of elections	Meeting Report	Partnership Fund	DSG-PF, PPAO	Bujumbura, Burundi
4 - 6 March 2010	Secretariat	Secretariat	Political Federation	Peace and Security	Training workshop for middle level technical officers from Partner States in mediation and negotiation skills	To train partner state middle level technical officers in mediation and negotiation skills	Trained middle level technical officers in mediation and negotiation skills	RISP Fund	DSG-PF, NCPR-Coordinator & Project Assistant	Kampala, Uganda
08-12 March 2010	Secretariat	Secretariat	Political Federation	Peace and security	Joint sectoral councils on Cooperation in Defence, Inter State security and Foreign Policy Coordination.	Review the implementation of Peace and Security programmes	Meeting Report	EAC	DSG-PF, PSE, PSO, EWE, Coord NCPR	Arusha, Tanzania
16 - 17 March 2010	Secretariat	Secretariat	Political Federation	Political Affairs	Meeting of National Human Rights Commissions	To consider progress in implementing previous decision of the Council and the Plan of action of Human rights	Meeting Report	Partner States/ Secretariat Budget	DSG-PF, PPAO	Arusha, Tanzania
17 - 19 March	Secretariat	Secretariat	Political Federation	International Relations	Annual meeting of the Partner States' Heads of Diplomatic Missions within the EAC region and Directors for EAC Affairs at Ministries for Foreign Affairs	To equip Partner States' Diplomats with latest information on the status/progress of the EAC integration	Strategies for deeper involvement of Partner States' Diplomatic Missions in EAC integration processes developed.	Partner States	DSG (PF), PIRO	Arusha Tanzania
23 - 25 March 2010	Secretariat	Secretariat	Political Federation	Peace and Security	Experts meeting on Early Warning Module of Indicators and Analytical Framework	To develop a module of EW indicators and analytical framework	Draft EW Module of Indicators and Analytical Framework	EU/AU Capacity Building Project	CEWE, PSE, PSO	Bujumbura Burundi
5th - 6th April 2010	Secretariat	Secretariat	Political Federation	Political Affairs	Meeting of EAC Electoral Commissions	To review implementation of previous Council decision	Report of the meeting and way forward	EAC	PPAO	Zanzibar
7 -9 April 2010	Secretariat	Secretariat	Political Federation	Political Affairs	EAC/UN seminar on ways of reducing the cost of elections and sharing of election equipment	To deliberate on ways of reducing the cost of elections and sharing of electoral equipment	a draft criteria for sharing of electoral Equipment and reduction of costs of elections	EAC partnership Fund and UN Contribution	DSG-PF, PPAO	Zanzibar
12-14 April 2010	Secretariat	Secretariat	Political Federation	Peace & security	Meeting of heads of CID, Narcotics and Motor vehicle registrars	Examine and review crime trends and existing arrangements in combating criminals	Meeting report on Combating criminals in the region	EAC	DSG/PF, PSE, PSO, EWE, Coord NCPR	Nairobi
14 - 16 April	Secretariat	Secretariat	Political Federation	International Relations	Meeting of the Working Group on Foreign Policy Coordination	To develop and /review implementation strategies for optimal pursuit of the Partner States' foreign policy objectives	Strategy proposals developed or reviewed	EAC Budget	PIRO	Arusha Tanzania
19 - 23 April 2010	Secretariat	Secretariat	Political Federation	Political Affairs	National consultative Meetings on the EAC Draft Protocol on Good Governance	to build consensus and receive input from all key stakeholders	the second Draft protocol on good governance	Partnership Fund	DSG-PF, PPAO	in all the Partner States capitals

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4--6 May 2010	Secretariat	Secretariat	Political Federation	Political Affairs	sensitisation workshop for university students and lecturers of Makerere and Kampala International University on EAC Integration	create awareness and outreach on the EAC integration among institutions of higher learning	Report of Workshop	EAC BUDGET	DSG-PF, PPAO	kampala Uganda
11-15 May 2010	Secretariat	Secretariat	Political Federation	Peace & security	Sectoral councils on inter State security	Review the implementation of Peace and security programmes	meeting Report with Policy recommendations	EAC	DSG/PF, PSE, PSO, EWE, Coord NCPR	Arusha Tanzania
13 May 2010	Secretariat	Secretariat	Political Federation	Peace & security	Meeting of Chiefs of Intelligence	Review cooperation mechanism	Meeting report on cooperation mechanisms	EAC Partner States	DSG/PF, PSE, PSO, EWE, Coord NCPR	Arusha Tanzania
19-21 May 2010	Secretariat	Secretariat	Political Federation	Peace and Security	Experts Meeting on EWM Implementation Roadmap	To develop an implementation roadmap for the EAC EWM	Draft EWM Implementation roadmap	EU/AU Capacity Building Project	CEWE, PSE, PSO, Coord NCPR	Nairobi Kenya
9- 11 June 2010	Secretariat	Secretariat	Political Federation	Political Affairs	Meeting of experts on the Pillars of Good Governance	Incorporate comments of national stakeholders into the EAC Protocol on good Governance	Report of the Meeting	Partnership Fund	DSG-PF, PPAO	Arusha, Tanzania
9 - 11 June	Secretariat	Secretariat	Political Federation	International Relations	Meeting of the Sectoral Council on Foreign Policy Coordination (and of the EAC Sub Committee on Candidatures)	To consider matters under International Relations	Policy recommendations/ decisions	EAC Partner States	DSG(PF), PIRO	Arusha Tanzania
16-18 June 2010	Secretariat	Secretariat	Political Federation	Peace & security	Meeting of heads of Disaster management units	Disaster management plan	Meeting Report on disaster management plan in the region	EAC	DSG/PF, PSE, PSO, EWE, Coord NCPR	Bujumbura
17 - 24 June 2010	Secretariat	Secretariat	Political Federation	Political Affairs	Regular Session of the UN Commission for Human Rights	Follow up and hamronisation with the EAC Plan of Action on promotion and protection of Human Rights	back to Office Report	EAC Busget	DSG-PF, PPAO	Geneva
24 -25 June 2010	Secretariat	Secretariat	Political Federation	Political Affairs	sensitisation workshop for university students and lecturers of Dar es Salaam and Nzumbe University on EAC Integration	create awareness and outreach on the EAC integration among institutions of higher learning	Workshop report	EAC Budget	DSG-PF, PPAO	Dar es Salaam
30 June - 2 July 2010	Secretariat	Secretariat	Political Federation	Political Affairs	Meeting of regional Experts to validate the protocol on good governance	To harmonise and complement other regional mechanisms	Report of meeting	EAC Partnership Fund	DSG-PF, PPAO	Arusha Tanzania
DIRECTORATE OF PLANNING AND INFRASTRUCTURE										
13 - 15 Jan. 2010	Secretariat	Secretariat	Infrastructure	Transport & Works	Meeting of the High Level Standing Committee on the East African Road Network Project	Review the progress status of the consultancy to prepare a Regional Road Sector Development Programme	Comments to the consultants' report	Partner States/ Secretariat Budget	PCE, SMPE	Arusha Tanzania
20 - 22 Jan 2010	Secretariat	Secretariat	Infrastructure	Transport & Works	Meeting of the Steering Committee of the East African Trade and Transport Facilitation Project	To update the status of the project, review the One Stop Border Post Legal Framework and make recommendations to the Sectoral Council on Transport, Communications and Meteorology	Draft OSBP Legal Framework and a report to the Sectoral Council on TCM	Partner States/ Secretariat Budget	PCE, SMPE	Arusha Tanzania
8 - 12 Feb. 2010	Secretariat	Secretariat	Infrastructure	Transport & Works, Communications, Maritime Transport, Aviation and Meteorology	Meeting of the Sectoral Council on Transport, Communications and Meteorology	To give policy directions in the Sectors	Report of the meeting	Partner States/ Secretariat Budget	PCE, SMPE	Arusha Tanzania
24 - 26 Mar. 2010	Secretariat	Secretariat	Infrastructure	Transport & Works	Meeting of the Technical Committee of the Arusha - Namanga - Athi River Road Project	To review progress of the construction and design components	Progress report	Partner States/ Secretariat Budget	PCE, SMPE	Nairobi Kenya
19 - 22 Apr 2010	Secretariat	Secretariat	Infrastructure	Transport & Works	Meeting of the Technical Committee of the East African Trade and Transport Facilitation Project	To review progress of the EATTFP	Report of the meeting	Partner States/ Secretariat Budget	PCE, SMPE	Entebbe, Uganda
17 - 19 May 2010	Secretariat	Secretariat	Infrastructure	Transport & Works	Meeting of the Task Force on East African Railways	To review progress of implementation of the E A Railways Master Plan	Report of the meeting	Partner States/ Secretariat Budget	PCE, SMPE	Dar es Salaam, Tanzania
13 - 14 Jan. 2010	Secretariat	Secretariat	Planning & Infrastructure	Communications	Technical Committee on Telecommunications	To consider implementation plan of further EAC-BIN Project activities	Report of the meeting	Partner States/ Secretariat Budget	PCE, SMPE	Arusha Tanzania
19 - 20 Jan. 2010	Secretariat	Secretariat	Planning & Infrastructure	Communications	Technical Committee on Broadcasting	To develop harmonized regional framework for Analog-to- Digital Broadcast Migration	Partial draft of Harmonized Framework	Partner States/ Secretariat Budget	PCE, SMPE	Arusha Tanzania

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2 - 4 Feb. 2010	Secretariat	Secretariat	Planning & Infrastructure	Communications	Experts from National Communications Regulators	To develop a Compendium of Communications Regulatory Practices	Task methodology, partial draft of Compendium	Partner States/ Secretariat Budget	PCE, SMPE	Arusha Tanzania
16 - 18 Feb 2010	Secretariat	Secretariat	Planning & Infrastructure	Communications	Experts from National Communications Regulators	To develop instruments for a baseline survey on national spectrum management systems	Survey instruments for the baseline survey	Partner States/ Secretariat Budget	PCE, SMPE	Arusha Tanzania
17 - 18 March 2010	Secretariat	Secretariat	Planning & Infrastructure	Communications	Technical Committee on Postal Services	Launch meeting to develop ToR of committee and consider annual work plan for the postal sector	ToR for Technical committee and annual work plan for the postal sector	Partner States/ Secretariat Budget	PCE, SMPE	Nairobi Kenya
30 - 31 March 2010	Secretariat	Secretariat	Planning & Infrastructure	Communications	Telecoms Experts from Partner States	Consider the EAC Protocol for establishing the EAC-BIN entity	Protocol for EAC-BIN entity considered	Partner States/ Secretariat Budget	PCE, SMPE	Dar es Salaam, Tanzania
28 - 29 April 2010	Secretariat	Secretariat	Planning & Infrastructure	Communications	Experts from Partner States on E-Government	To develop a harmonized architecture for e-government and e-commerce services	Harmonized architecture for e-government and e-commerce services	Partner States/ Secretariat Budget	PCE, SMPE	Kampala, Uganda
14 - 15 Jan 2010	Secretariat	Secretariat /GTZ	Planning & Infrastructure	Fiscal & Monetary Affairs	Workshop on tax payer education	To develop a common strategy on tax payer education for Small & Medium Enterprises; agree on best practices	Report of the meeting	Partner States/ Secretariat Budget	DC, PE (F&M), Tax Harmonisation Advisor	Arusha Tanzania
18-20 Jan. 2010	Secretariat	Secretariat	Planning & Infrastructure	Fiscal & Monetary Affairs	Validation workshop of the Monetary Union Study	To consider the draft final report of the study	Report of the meeting	Partner States/ Secretariat Budget	DSG (P&I), PE (F&M), PLO (K), SST	Nairobi, Kenya
21-22Jan 2010	Secretariat	Secretariat	Planning & Infrastructure	Fiscal & Monetary Affairs	Meeting of EAC Team in charge of EAC Monetary Union	To consider the policy issues of the report on EAC Monetary Union study and develop the road map	Report on the meeting	Partner States/ Secretariat Budget	DSG (P&I), PE (F&M), PLO (K), SST	Nairobi, Kenya
25-26 Jan. 2010	Secretariat	Secretariat	Planning & Infrastructure	Fiscal & Monetary Affairs	Meeting of Project Management Team - EAC Financial Markets Infrastructure	To finalise the organisation structure of the project and identify the work plan	Report of the meeting	Partner States/ Secretariat Budget	PE (F&M), Capital Markets Experts	Kampala, Uganda
8 Feb. 2010	Secretariat	Secretariat	Planning & Infrastructure	Fiscal & Monetary Affairs	National consultative meeting on the EAC Capital market Program	To establish the country position on the revised roadmap and implementation framework	Tanzania- Report on the roadmap and implementation framework	Partner States/ Secretariat Budget	PE (F&M), Capital Markets Experts	Dar es Salaam Tanzania
10 Feb. 2010	Secretariat	Secretariat	Planning & Infrastructure	Fiscal & Monetary Affairs	National consultative meeting on the EAC Capital market Program	To establish the country position on the revised roadmap and implementation framework	Kenya- Report on the roadmap and implementation framework	Partner States/ Secretariat Budget	PE (F&M), Capital Markets Experts	Nairobi Kenya
12 Feb. 2010	Secretariat	Secretariat	Planning & Infrastructure	Fiscal & Monetary Affairs	National consultative meeting on the EAC Capital market Program	To establish the country position on the revised roadmap and implementation framework	Uganda - Report on the roadmap and implementation framework	Partner States/ Secretariat Budget	PE (F&M), Capital Markets Experts	Kampala, Uganda
15 Feb. 2010	Secretariat	Secretariat	Planning & Infrastructure	Fiscal & Monetary Affairs	National consultative meeting on the EAC Capital market Program	To establish the country position on the revised roadmap and implementation framework	Rwanda - Report on the roadmap and implementation framework	Partner States/ Secretariat Budget	PE (F&M), Capital Markets Experts	Kigali, Rwanda
17 Feb. 2010	Secretariat	Secretariat /GTZ	Planning & Infrastructure	Fiscal & Monetary Affairs	National consultative meeting on the EAC Capital market Program	To establish the country position on the revised roadmap and implementation framework	Burundi - Report on the roadmap and implementation framework	Partner States/ Secretariat Budget	PE (F&M), Capital Markets Experts	Bujumbura, Burundi
25 - 26 Feb 2010	Secretariat	Secretariat /GTZ	Planning & Infrastructure	Fiscal & Monetary Affairs	First Meeting on Excise Tax	Sensitization of PS on excise tax issues on regional level; Development of a harmonized legal basis	Minutes of Meeting and Strategy Paper on a harmonized legal basis of excises taxes	Partner States/ Secretariat Budget	DC, PE (F&M), Tax Harmonisation Advisor	Arusha Tanzania
8 - 9 March 2010	Secretariat	Secretariat	Planning & Infrastructure	Fiscal & Monetary Affairs	High level conference on Tax Harmonisation	Ministries of Finance are sensitised on tax harmonisation and are agreed on the roles of all Stakeholders	Strategy paper with defined responsibilities of PS and Secretariat	Partner States/ Secretariat Budget	DSG (P&I), DC, PE (F&M), Tax Harmonisation Advisor	Nairobi Kenya
15-18 March 2010	Secretariat	Secretariat	Planning & Infrastructure	Fiscal & Monetary Affairs	Meeting Capital Markets, Insurance and Pension Committee	Consider the country reports on the revised roadmap and implementation framework	Report on the regional position on the roadmap & implementation framework	Partner States/ Secretariat Budget	DSG (P&P), DPI, PE (F&M), PLO (K), SST	Nairobi, Kenya
30 - 31 March 2010	Secretariat	Secretariat /GTZ	Planning & Infrastructure	Fiscal & Monetary Affairs	VAT Workshop	Fixing the way forward on common EAC VAT Model	Minutes of Meeting, Strategy Paper and Action Plan	Partner States/ Secretariat Budget	DSG (P&P), DC, PE (F&M), Tax Harmonisation Advisor	Arusha Tanzania

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5-6 Apr 2010	Secretariat	Secretariat	Planning & Infrastructure	Fiscal & Monetary Affairs	Meeting of Project Management Team - EAC Financial Markets Infrastructure	To consider strategy of financial market development	Report of the meeting	Partner States/ Secretariat Budget	DPI, PE (F&M), Capital Markets Expert	Dar es Salaam, Tanzania
13-14 April 2010	Secretariat	Secretariat /GTZ	Planning & Infrastructure	Fiscal & Monetary Affairs	Study on Tax Training Systems in PS validation WS	To validate the outcome and recommendations of the Study	Report of the meeting	Partner States/ Secretariat Budget	DPI, PE (F&M), Capital Markets Expert	Arusha Tanzania
26-28 Apr 2010	Secretariat	Secretariat /GTZ	Planning & Infrastructure	Fiscal & Monetary Affairs	Fiscal Affairs Committee Meeting	To consider Tax harmonisation report	Report of the meeting	Partner States/ Secretariat Budget	DPI, PE (F&M), PLO (K), Tax Harmonisation Advisor	Bujumbura, Burund
10-12 May 2010	Secretariat	Secretariat /GTZ	Planning & Infrastructure	Fiscal & Monetary Affairs	Joint meeting of Capital Markets, Insurance & Pension (CMIPC), Fiscal Affairs Committee (FAC), Monetary Affairs Committee (MAC)	Consider cross-cutting issues relating to the EAC integration program	Report on the joint meeting	Partner States/ Secretariat Budget	DSG (P&P), DPI, PE (F&M), PLO (K), SST	Kampala, Uganda
27 - 28 May 2010	Secretariat	Secretariat /GTZ	Planning & Infrastructure	Fiscal & Monetary Affairs	Public Private Dialogue on Tax Harmonisation in the Common Market	Inform Private Sector Associations on Tax Harmonisation and discuss needs of the private sector	Report of the meeting	Partner States/ Secretariat Budget	DPI, PE (F&M), PLO (K), Tax Harmonisation Advisor	Arusha Tanzania
16 - 17 June 2010	Secretariat	Secretariat /GTZ	Planning & Infrastructure	Fiscal & Monetary Affairs	Second meeting on Excise Tax	Continuation of development of harmonized legal basis	Minutes of the meeting and elaboration of Strategy Paper	Partner States/ Secretariat Budget	DPI, PE (F&M), PLO (K), Tax Harmonisation Advisor	Arusha Tanzania
10 - 11 Jan 2010	Secretariat	Secretariat	Planning & Infrastructure	Statistics	Regional workshop on IT solution to Statistics Database	To review progress on automation of the EAC Statistics database	Report of the meeting	Partner States/ Secretariat Budget	SST	Nairobi Kenya
8 - 12 Feb. 2010	Secretariat	Secretariat	Planning & Infrastructure	Statistics	National Experts meeting on HCPI	Harmonise compilation procedures for a harmonised Consumer Price Index	Report of the meeting	Partner States/ Secretariat Budget	SST	Dar es Salaam Tanzania
22- 26 Feb. 2010	Secretariat	Secretariat	Planning & Infrastructure	Statistics	National experts workshop on National Accounts	Harmonise compilation procedures for national accounts	Report of the meeting	Partner States/ Secretariat Budget	SST	Nairobi Kenya
11 - 12 March 2010	Secretariat	Secretariat /GTZ	Planning & Infrastructure	Statistics	Sectoral Committee on Statistics and Information exchange	Report progress made on development of Statistics	Report of the meeting	Partner States/ Secretariat Budget	SST	Arusha Tanzania
15-16 March 2010	Secretariat	Secretariat	Planning & Infrastructure	Statistics	Meeting of Regional Steering Committee on the Statistics database	To review progress on the EAC Statistics database	Report of the meeting	Partner States/ Secretariat Budget	SST	Arusha Tanzania
17-19 March 2010	Secretariat	Secretariat	Planning & Infrastructure	Statistics	National experts workshop on Monetary and Financial Statistics	Harmonise compilation procedures for Monetary and Financial Statistics	Report of the meeting	Partner States/ Secretariat Budget	SST	Nairobi Kenya
22-23 March 2010	Secretariat	Secretariat	Planning & Infrastructure	Statistics	National Workshops for Rwanda on the EAC Statistics database	Intergrate Rwanda in the EAC Statistics Database	Report of the meeting	Partner States/ Secretariat Budget	SST	Kigali Rwanda
25-26 March 2010	Secretariat	Secretariat /GTZ	Planning & Infrastructure	Statistics	National Workshops for Burundi on the EAC Statistics database	Intergrate Burundi in the EAC Statistics Database	Report of the meeting	Partner States/ Secretariat Budget	SST	Bujumbura Burundi
29 - 31 March 2010	Secretariat	Secretariat /GTZ	Planning & Infrastructure	Statistics	National experts workshop on Demographic Statistics	Harmonise compilation procedures for Demographic Statistics	Report of the meeting	Partner States/ Secretariat Budget	SST	Arusha Tanzania
12 - 16 April 2010	Secretariat	Secretariat /GTZ	Planning & Infrastructure	Statistics	National experts workshop on Balance of Payments Statistics	Harmonise compilation procedures for balance of Payments Statistics	Report of the meeting	Partner States/ Secretariat Budget	SST	Bujumbura Burundi
19 - 23 April 2010	Secretariat	Secretariat	Planning & Infrastructure	Statistics	National experts workshop on Agricultural Statistics	Harmonise compilation procedures for agricultural Statistics	Report of the meeting	Partner States/ Secretariat Budget	SST	Arusha Tanzania
26 - 30 April 2010	Secretariat	Secretariat	Planning & Infrastructure	Statistics	National experts workshop on Balance of payments Statistics	Harmonise compilation procedures for balance of Payments Statistics	Report of the meeting	Partner States/ Secretariat Budget	SST	Dar es Salaam Tanzania
3 - 7 May 2010	Secretariat	Secretariat	Planning & Infrastructure	Statistics	National experts workshop on Demographic Statistics	Harmonise compilation procedures for Demographic Statistics	Report of the meeting	Partner States/ Secretariat Budget	SST	Nairobi Kenya

Date	Convener	Organ/ Institution	Directorate	Department/ Division	Meeting/ Activity	Objective	Expected Output	Source of Funding	Participation	Venue
10 - 14 May 2010	Secretariat	Secretariat	Planning & Infrastructure	Statistics	National experts workshop on national accounts Statistics	Harmonise compilation procedures for national accounts Statistics	Report of the meeting	Partner States/ Secretariat Budget	SST	Arusha Tanzania
24 - 28 May 2010	Secretariat	Secretariat	Planning & Infrastructure	Statistics	National Experts on HCPI	Harmonise compilation procedures for harmonised CPI	Report of the meeting	Partner States/ Secretariat Budget	SST	Nairobi Kenya
3 - 4 June 2010	Secretariat	Secretariat /GTZ	Planning & Infrastructure	Statistics	National experts workshop on Agricultural Statistics	Harmonise compilation procedures for Agricultural Statistics	Report of the meeting	Partner States/ Secretariat Budget	SST	Nairobi Kenya
20 - 22 Jan. 2010	Secretariat	Secretariat	Infrastructure	Aviation	Meeting of the experts on the airports projects	To Review TOR for the priority airports projects feasibility study	Approved draft TOR for the priority airports projects feasibility study	Partner States/ Secretariat Budget	PCE, SMPE	Arusha Tanzania
26 - 29 Jan 2010	Secretariat	Secretariat	Infrastructure	Aviation	Meeting of the Air Transport Sub Committee	To develop a framework for implementation of Yamoussoukro Decision (YD)	Report of the joint meeting between the Sub Committee and competition experts	Partner States/ Secretariat Budget	PCE, SMPE	Arusha Tanzania
10 - 12 Mar. 2010	Secretariat	Secretariat	Infrastructure	Aviation	Meeting of the Heads of Civil Aviation and Airports Authorities	To discuss issues related with development of aviation in the region	Report of the meeting	Partner States/ Secretariat Budget	PCE, SMPE	Arusha Tanzania
24 - 26 Mar. 2010	Secretariat	Secretariat	Infrastructure	Aviation	Meeting of Aviation Taining Sub Committee	To review progress of the Aviation Schools Rehabilitation Project	Progress report	Partner States/ Secretariat Budget	PCE, SMPE	Arusha Tanzania
10 - 12 Apr 2010	Secretariat	Secretariat	Infrastructure	Aviation	Meeting of the Team of Experts on Search and Rescue	To review progress of the development of the framework for the operationalization of the EAC Agreement on Search and Rescue	Progress report	Partner States/ Secretariat Budget	PCE, SMPE	Arusha Tanzania
21 - 23 Apr 2010	Secretariat	Secretariat	Infrastructure	Aviation	Meeting of the Taskforce on the feasibility study for the EAC Upper Flight Information Region (UFIR) project.	To review progress of the UFIR Follow-On Study	Progress report	Partner States/ Secretariat Budget	PCE, SMPE	Arusha Tanzania
18 - 21 May 2010	Secretariat	Secretariat	Infrastructure	Aviation	Meeting of the Air Transport Sub Committee	To develop a framework for implementation of Yamoussoukro Decision (YD)	Progress report	Partner States/ Secretariat Budget	PCE, SMPE	Arusha Tanzania
27th - 29th Jan. 2010	Secretariat	Secretariat	Planning and Infrastructure	Meteorology	Meeting of the Task Force on climate change	To develop climate change policy	Report of the meeting	Partner States/ Secretariat Budget	PCE, SMPE	Arusha Tanzania
17th - 19th February 2010	Secretariat	Secretariat	Planning and Infrastructure	Meteorology	Meeting of the Task Force on Numerical Weather Prediction	To develop an NWP validation/verification workplan	Report of the meeting	Partner States/ Secretariat Budget	PCE, SMPE	Dar es Salaam, Tanzania
24th - 26th February 2010	Secretariat	Secretariat	Planning and Infrastructure	Meteorology	Aviation Meteorology workshop for Heads of Meteorological, Aviation and Airport Authorities	To discuss collaborative efforts in meteorological services to the aviation industry;	Report of the workshop	Partner States/ Secretariat Budget	PCE, SMPE	Entebbe, Uganda
4th - 5th March 2010	Secretariat	Secretariat	Planning and Infrastructure	Meteorology	regional workshop on climate change masterplan	to incorporate views of stakeholders in the cc masterplan	Report of the workshop	Partner States/ Secretariat Budget	PCE, SMPE	Arusha Tanzania
24th - 26th March 2010	Secretariat	Secretariat	Planning and Infrastructure	Meteorology	Meeting of the Task Force on Harmonization of Meteorological Policies	To finalize drafting of Meteorological Protocol	Draft protocol	Partner States/ Secretariat Budget	PCE, SMPE	Arusha Tanzania
14th - 16th April 2010	Secretariat	Secretariat	Planning and Infrastructure	Meteorology	meteorological donor conference	to raise resources for meteorological projects	commitment of funds for meteorological projects	Partner States/ Secretariat Budget	PCE, SMPE	Arusha, Tanzania
27th - 29th April 2010	Secretariat	Secretariat	Planning and Infrastructure	Meteorology	Meeting of Maritime and Ports Authorities	To review progress of implementation of maritime transport programmes	report of meeting/recommendations to sectoral council	Partner States/ Secretariat Budget	PCE, SMPE	Dar es Salaam, Tanzania
9th - 23rd May 2010	Secretariat	Secretariat	Planning and Infrastructure	Meteorology	PROJECT PLANNING AND MANAGEMENT COURSE	To upgrade knowledge on project planning and management	project planning and management certificate	Partner States/ Secretariat Budget	PCE, SMPE	Nairobi, Kenya
24th - 28th May 2010	Secretariat	Secretariat	Planning and Infrastructure	Meteorology	Meeting of the Heads of Meteorological Services	To review progress of Global Meteorological programmes	report of meeting/recommendations to sectoral council	Partner States/ Secretariat Budget	PCE, SMPE	Kigali, Rwanda
21st - 24th June 2010	Secretariat	Secretariat	Planning and Infrastructure	Meteorology	Climate change meeting	To draft programme of implementation of climate change masterplan	Action plan of implementation	Partner States/ Secretariat Budget	PCE, SMPE	Arusha Tanzania
8th - 17th Feb 2010	Secretariat	Secretariat	Planning and Research	Planning and Research	Meeting of the HLTf to handle pending work on the EAC Common Market Protocol	To negotiate pending annexes on the EAC Common Market.	Report of the Meeting	Secretariat Budget/Partnership Fund/RISP	PPRO/PLEO	Kigali, Rwanda

Date	Convener	Organ/ Institution	Directorate	Department/ Division	Meeting/ Activity	Objective	Expected Output	Source of Funding	Participation	Venue
24 - 26 Feb 2010	Secretariat	Secretariat	Planning and Human Resource and Administration	Planning and Research and Human Resource	Meeting of Committee of Experts to consider the study on Institutional Reforms of the Community	To come up with an institutional structure of the Community with the coming into force of the EAC Common Market Protocol	Report of the Meeting	Secretariat Budget/Partnership Fund/RISP	PPRO/PHRO	Arusha Tanzania
1 - 20 March 2010	Secretariat	Secretariat/Ministries responsible for EAC Affairs	Planning and Communication	Planning and Communication	Sensitisation Workshops in the Partner States on the EAC Common Market Protocol	To sensitise stakeholders about the EAC Common Market Protocol.	Reports of the Workshops	Secretariat Budget/Partnership Fund/RISP	PPRO/PIPPO	Dar es Salaam, Nairobi, Kampala, Kigali and Bujumbura
24 - 26 March 2010	Secretariat	Secretariat	Planning and Human Resource and Administration and Finance	Planning and Research and Human Resource and Finance	Meeting of the Finance and Administration Committee	To agree on the budget for 2010/11 in line with the new institutional structure of the Community	Report of the Meeting	Secretariat Budget/Partnership Fund/RISP	PPRO/PHRO	Arusha Tanzania
15 - 23 April 2010	Secretariat	Secretariat	Planning and Research	Planning and Research	Meeting of the HLTF to handle pending work on the EAC Common Market Protocol	To negotiate pending annexes on the EAC Common Market.	Report of the Meeting	Secretariat Budget/Partnership Fund/RISP	PPRO/PLEO	Nairobi, Kenya
26 - 30 April 2010	Secretariat	Secretariat	Planning and Human Resource and Administration and Finance	Planning and Research and Human Resource and Finance	Extra-Ordinary Meeting of the Council	To adopt a new institutional structure of the Community and required budget for 2010/11	Report of the Meeting	Secretariat Budget/Partnership Fund/RISP	PPRO, PHRO	Arusha, Tanzania
10 - 19 May 2010	Secretariat	Secretariat	Planning and Research	Planning and Research	Meeting of the HLTF to handle pending work on the EAC Common Market Protocol	To negotiate pending annexes on the EAC Common Market.	Report of the Meeting	Secretariat Budget/Partnership Fund/RISP	PPRO, PLEO	Bujumbura, Burundi
7 - 19 June 2010	Secretariat	Secretariat	Planning and Research	Planning and Research	Meeting of the Multi Sectoral Council and HLTF to handle pending work on the EAC Common Market Protocol	To negotiate pending annexes on the EAC Common Market.	Report of the Meeting	Secretariat Budget/Partnership Fund/RISP	PPRO, PLEO	Kampala, Uganda
19 - 21 Jan. 2010	Secretariat	Secretariat	Planning	Investments and Private Sector Development	1st meeting of the preparatory team for the 3rd EAC Investment Conference & 1st EAC / India Trade and Investment Summit in Mumbai, India	To finalize preparations for the conference	Framework and countdown of activities for the conference	Partner States/ Secretariat Budget	PE (I & PSD)	Kampala, Uganda
15 - 19 Feb. 2010	Secretariat	Secretariat	Planning	Investments and Private Sector Development	Meeting of the Sectoral Committee on Investment and 2nd meeting of the preparatory committee for the 3rd EAC Investment Conference and Mumbai Summit	To harmonize investment promotion activities and continue preparatory activities for the conference and summit	Report of the meeting	Partner States/ Secretariat Budget	PE (I & PSD)	Kampala, Uganda
15 - 16 Mar. 2010	Secretariat	Secretariat	Planning	Investments and Private Sector Development	3rd meeting of the preparatory team as above	To continue preparations for the conference and summit	Report of the meeting and resource mobilization	RISP	PE (I & PSD)	Kampala, Uganda
27 - 29 Apr. 2010	Secretariat	Secretariat	Planning	Investments and Private Sector Development	3rd EAC Investment Conference	To showcase investment opportunities in the region and forge partnerships	Conference report and policy directions from Heads of State	RISP / Sponsors / EAC Budget	PE (I & PSD)	Kampala, Uganda
11 - 12 My 2010	Secretariat	Secretariat	Planning	Investments and Private Sector Development	High level public- private partnership meeting	To development a framework of cooperation between the public and private sectors	Recommendations for enhanced partnership between the public and private sectors (e.g formulation of a policy document)	Partnership Fund	PE (I & PSD)	Zanzibar
29 - 30 Jun. 2010	Secretariat	Secretariat	Planning	Investments and Private Sector Development	1st EAC / India Trade and Investment Summit	To enhance cooperation in trade and investment between India and the region	Improved implementation of the cooperation framework	Sponsors / RISP/ Partnership Fund	PE (I & PSD)	Mumbai, India
DIRECTORATE OF PRODUCTIVE SECTOR										
9-11 Feb. 2010	Secretariat	Secretariat	Productive & Social Sectors	Gender, Community Development and Civil Society	Regional Conference on Persons with Disabilities	to develop a Regional Strategy for PWDs	O Draft Strategy for PWDs developed	Partnership Fund	DPSS, PGCO	Kampala,Uganda
11-13 February 2010	Secretariat	Secretariat	Productive & Social Sectors	Gender, Community Development and Civil Society	Meeting of on animal health Data Capturing Instruments	To finalize the animal data capturing instruments and animal heal indicators	Regional Data capturing instruments developed	EU/EAC Avian flu project	DPSS, SLO	Arusha-Tanzania
23-25 Feb.2010	Secretariat	Secretariat	Productive & Social Sectors	Gender, Community Development and Civil Society	Meeting of the Task Force on Social Development	To develop a regional framework on social development	Zero draft Framework/Strategy on Social Development formulated	Partnership fund	DPSS, PGCO and other Officers	Kigali,Rwanda

Date	Convener	Organ/ Institution	Directorate	Department/ Division	Meeting/ Activity	Objective	Expected Output	Source of Funding	Participation	Venue
30-31 March, 2010	Secretariat	Secretariat	Productive & Social Sectors	Gender, Community Development and Civil Society	Consultative meeting with EACSOF	To discuss the draft Civil Society Mobilization Strategy	A Draft Strategy for the Civil Society Mobilization is formulated	GTZ/EAC Budget	DPSS, PGCO	Arusha-Tanzania
14-15th April, 2010	Secretariat	Secretariat	Productive & Social Sectors	Gender, Community Development and Civil Society	Training Workshop mainstreaming gender into EAC Policies and programs	To capacity build officers on the use of tools and guidelines for mainstreaming gender into EAC policies and programs	Officers capacity built on Gender Mainstreaming	EAC Budget	PGCO and other officers	Arusha-Tanzania
29-30th May, 2010	Secretariat	Secretariat	Productive & Social Sectors	Gender, Community Development and Civil Society	Annual Forum for Youth in Business and Technology	To discuss the creation of a regional center for Youth in Business and Technology	Recommendations for the creation of a regional center on Youth in Business and Technology	EAC Budget	PGCO and other officers	Arusha-Tanzania
27-28th June, 2009	Secretariat	Secretariat	Productive & Social Sectors	Gender, Community Development and Civil Society	Second meeting of the Task Force for the development of a draft Framework on Social Development	To analyze the 2nd draft framework on social development	Second Draft analysed	EAC Budget	PGCO and other officers	Arusha-Tanzania
25 th - 28 th Jan 2010	Secretariat	Secretariat	Productive & Social Sectors	Tourism and Wildlife Management	MEETING of the quality assurance Committee to review the implementation Status of training and classification of HOTEL, RESTAURANT AND OTHER TOURIST FACILITIES	To Classify of All Hotel in Big Town by 2010.	All Hotel in major cities are classified	secretariat	DPSS, PTO, secretary	Arusha Tanzania
8 – 12Feb.2010	Secretariat	Secretariat	Productive & Social Sectors	Tourism and Wildlife Management	Meeting on Modalities to introduce Single Visa	To introduce Single Tourist Visa	Modalities for Single Tourist Visa	Partnership Fund	DPSS, PTO, PLEM	Arusha Tanzania
22-26Feb 2010	Secretariat	Secretariat	Productive & Social Sectors	Tourism and Wildlife Management	MEETING OF THE PERMANENT SUBCOMMITTEE FOR WILDLIFE	To review action plan for activities	Actionable work plan for activities	Partner states	Principal Tourism officer,	Dar es Salaam Tanzania
29-1 st March 2010	Secretariat	Secretariat	Productive & Social Sectors	Tourism and Wildlife Management	MEETING OF THE HEADS OF THE TOURIST BOARDS	To review preparation for EAC to jointly participating to receive the first draft report for the Consultant to Branding the region	Refined and improved plan for the East African village concept	Partner states	DPSS, PTO, secretary	Arusha Tanzania
12-16 April 2010	Secretariat	Secretariat	Productive & Social Sectors	Tourism and Wildlife Management	MEETING OF SECTORAL COUNCIL ON TOURISM AND WILDLIFE MANAGEMENT	To take an account of development in the Sector	Implementation of the Council decision	Secretariat/partner states	DSG (P&P), DPSS, PTO	Nairobi Kenya
28 th -30 April 2010	Secretariat	Secretariat	Productive & Social Sectors	Tourism and Wildlife Management	MEETING OF THE HEADS OF THE CENTERS OF EXCELLENCE	Review the Implementation of Council decision	Action plan for implementations of Curriculum review agreed and funding plan.	Secretariat/partner states	DPSS,PTO, secretary	Nairobi Kenya
3-7May 2010	Secretariat	Secretariat	Productive & Social Sectors	Tourism and Wildlife Management	MEETING FOR THE HEADS OF THE TOURIST BOARDS	To review Council decision and to strategize how EAC will participate in the WTM in London 2009	Actionable plan for EAC participation in the WTM	Secretariat, partner states	DPSS, PTO, secretary	Kampala Uganda
24 th -28 th May 2010	Secretariat	Secretariat	Productive & Social Sectors	Tourism and Wildlife Management	meeting of experts on harmonisation of tourism and wildlife policies and laws	To harmonizes tourism and wildlife policies and laws	Model framework of tourism and wildlife laws	Secretariat, partner states	DPSS,PTO,PLO; Secretary	Kigali Rwanda
7 th -11 th June 2010	Secretariat	Secretariat	Productive & Social Sectors	Tourism and Wildlife Management	MEETING TO CONCLUDE PROTOCAL ON TOURISM AND WILDLIFE MANAGEMENT	TO CONCLUDE PROTOCL ON TOURISM AND WILDLIFE MANAGEMENT COOPERATION	CONCLUDED PROTOCL ON TOURISM AND WILDLIFE MANAGEMENT COOPERATION	Partnership Fund	DPSS, PTO,PLO and Secretary	Dar es Salaam Tanzania
14-16June 2010	Secretariat	Secretariat	Productive & Social Sectors	Tourism and Wildlife Management	MEETING OF BOARD FOR THE EATWCA	-To review areas of support and collaboration with donors	Actionable and fundable projects prepared	secretariat	PTO, DPSS,	Arusha Tanzania
26-30 April 2010	Secretariat	Secretariat	Productive & Social Sectors	Agriculture and Food Security	Sectoral Council on Agriculture & Food Security	Review of implementation of previous Council decisions	Report of the meeting	Partner States/ Secretariat Budget	DPSS, PAE, SLO	Arusha Tanzania
26-28 Jan 2010	Secretariat	Secretariat	Productive & Social Sectors	Agriculture, Food Security	EAC Farm Input Working Group Meeting	Review farm input policies/regulation and propose areas for harmonization	Report of the meeting with recommendation on areas of harmonizations	STAR Project	DPSS,PAE,SLO, RAIRA	Arusha Tanzania
8 -9 February 2010	Secretariat	Secretariat	Productive & Social Sectors	Agriculture and Food Security	Steering Committee Meeting	Project Implementation Issues	Project Implementataion guided	EU/EAC Avian flu project		
10 -12 February 2010	Secretariat	Secretariat	Productive & Social Sectors	Agriculture and Food Security	Meeting on of animal health Data Capturing Instruments	To finalize the animal data capturing instruments and animal heal indicators	Regional Data caturing instruments developed	EU/EAC Avian flu project	DPSS , SLO	
17th - 19th feb, 2009	Secretariat	secretarit	Productive & Social Sectors	Agriculture and Food Security	Meeting of Experts and drylands meetings	To Finalize Regional livestock Disator plan	Report of the Meeting	Partner States/ Secretariat Budget	DPSS, SLO	Arusha Tanzania

Date	Convener	Organ/ Institution	Directorate	Department/ Division	Meeting/ Activity	Objective	Expected Output	Source of Funding	Participation	Venue
24- 26 Feb. 2010	Secretariat	Secretariat	Productive & Social Sectors	Agriculture, Food Security	Regional Agricultural Input Policy Workshop for key Stakeholders	To identify relevant interventions areas for agricultural inputs markets development	Report of the W/shop	STAR Project	DPSS,PAE,SLO, RAIRA	Arusha Tanzania
24th -26th Feb, 2010	Secretariat	Secretariat	Productive & Social Sectors	Agriculture and Food Security	meeting of experts on to review the regional Avain Influenza Contingency plans	Regional contingency on avain flue reveived, updated o and sterenghened	Report of meeting	EU/EAC Avian flu project	DPSS , SLO	Kigali , Rwanda
8-11 Mar. 2010	Secretariat	Secretariat	Productive & Social Sectors	Agriculture, Food Security	Meeting of Experts on EAC Food Security	To review, develop and coordinate implementation of EAC Food Security Action Plan	Report of the Meeting	Partner States/ Secretariat Budget	Partner States/ Secretariat Budget	Arusha Tanzania
22nd -26th March, 2009	Secretariat	Secretariat	Productive & Social Sectors	Agriculture and Food Security	TOT Training and Simulation exercise across Busia Uanda and Kenya	Regional plan tested	Report of excerse	EU/EAC Avian flu project	DPSS, SLO	Busia -Kenya
21st -23rd April 2010	Secretariat	Secretariat	Productive & Social Sectors	Agriculture and Food Security	Cross Border meeting	Enhance information exchange across border	Report of meeting	EU/EAC Avian flu project	DPSS, SLO	Uganda -Kenya
28th -30th	Secretariat	Secrecret	Productive & Social Sectors	Agriculture, Food Security	Stakeholder Workshop	Stakeholders sensitised	Report of workshop	EU/EAC Avian flu projec	DPSS, SLO	Nairobi , Kenya
4th to 7th may, 2009	Secretariat	Secretarait	Productive & Social Sectors	Agriculture and Food Security	Steering and Technical committee meeting	Guide project implementaion	Report of Meeting	EU/EAC	DPSS, SLO	Arusha, Tanzania
10-14 May 2010	Secretariat	Secretariat	Productive & Social Sectors	Agriculture, Food Security	Meeting of Expert on EAC Sanitary and Phytosanitry Sanitary (SPS) Measures	To review and coordinate implementation of EAC SPS Measures in the region.	Report of the Meeting	Partner States/ Secretariat Budget	Partner States/ Secretariat Budget	Arusha Tanzania
26-29 Jan 2010	Secretariat	Secretariat	Productive & Social Sectors	Agriculture, Food Security	Meeting of Experts on Regional Fertilizer Production	To develop detailed study TOR for EAC region fertilizer production. The study to be supported by African Development Bank (ADB)	Detail Study TOR on Region Fertilizer Developed	ADB	DPSS,PAE,SLO, RAIRA	Arusha Tanzania
11-20 Jan 2010	Secretariat	Secretariat	Productive & Social Sectors	Industrial Development	National Consultative w/shops on EAC Industrial policy and Strategy	To collect input/comments from key stakeholders at national level on the EAC proposed Industrial Policy and Strategy	National Workshop Reports	Partnership Funds/ Partner States	DPSS,PIE,SIE,PAE	Capitals, Partnet States
9 -12 Feb. 2010	Secretariat	Secretariat	Productive & Social Sectors	Industrial Development	Regional W/shop on EAC Industrial Policy and Strategy	To harmonize and consolidate input and comments from National Consultative W/shops on the EAC proposed Industrial Policy and Strategy	Final draft of EAC Industrial Policy and Strategy developed	Partnership Funds/ Partner States	DPSS,PIE,SIE,PAE	Capitals, Partnet States
18 th -22 nd jan.2010	Secretariat	Secretariat	Productive & Social Sectors	Education, S&T,C&S	meeting of the heads of pre-primary and primary education	To study and plan for the implementations of the recommendations on the EA Education harmonization	A strategic plan for the implementation of the recommendations on the harmonization of the EA Education system		DSG(PSS), DSS, PEO &SEC.	Bujumbura, Burundi
1 st -5 th Feb. 2010	Secretariat	Secretariat	Productive & Social Sectors	Education, S&T,C&S	meeting of the heads of primary leaving examination boards/council	To study and plan for the implementations of the recommendations on the EA Education harmonization	A strategic plan for the implementation of the recommendations on the harmonization of the EA Education system	Partnership fund	DSG(PSS), DSS, PEO &SEC.	Nairobi, Kenya
15 th -19 th Feb.2010	Secretariat	Secretariat	Productive & Social Sectors	Education, S&T,C&S	meeting of heads of tvet of ministries responsible for education	To study and plan for the implementations of the recommendations on the EA Education harmonization	A strategic plan for the implementation of the recommendations on the harmonization of the EA Education system	Partnership fund	DSG(PSS), DSS, PEO &SEC.	Kampala, Uganda
1 st -5 th March 2010	Secretariat	Secretariat	Productive & Social Sectors	Education, S&T,C&S	meeting of heads of examinations bodies for tvet subjects	To study and plan for the implementations of the recommendations on the EA Education harmonization	A strategic plan for the implementation of the recommendations on the harmonization of the EA Education system	Partnership fund	DSG(PSS), DSS, PEO &SEC.	Kigali Rwanda
22 nd -26 th March 2010	Secretariat	Secretariat	Productive & Social Sectors	Education, S&T,C&S	meeting of heads of secondary education from ministry responsible for education	To study and plan for the implementations of the recommendations on the EA Education harmonization	A strategic plan for the implementation of the recommendations on the harmonization of the EA Education system	Partnership fund	DSG(PSS), DSS, PEO &SEC.	Dar es salaam, Tanzania
26 th -30 th April 2010	Secretariat	Secretariat	Productive & Social Sectors	Education, S&T,C&S	meeting of heads of secondary national examinations boards/councils	To study and plan for the implementations of the recommendations on the EA Education harmonization	A strategic plan for the implementation of the recommendations on the harmonization of the EA Education system	Partnership fund	DSG(PSS), DSS, PEO &SEC.	Kampala, Uganda

Date	Convener	Organ/ Institution	Directorate	Department/ Division	Meeting/ Activity	Objective	Expected Output	Source of Funding	Participation	Venue
24 th -28 th May 2010	Secretariat	Secretariat	Productive & Social Sectors	Education, S&T,C&S	meeting of heads of teachers education from ministry responsible for education	To study and plan for the implementations of the recommendations on the EA Education harmonization	A strategic plan for the implementation of the recommendations on the harmonization of the EA Education system	Partnership fund	DSG(PSS), DSS, PEO &SEC.	Nairobi Kenya
7 th -11 th June 2010	Secretariat	Secretariat	Productive & Social Sectors	Education, S&T,C&S	meeting of heads of national examinations boards/councils responsible for teacher education	To study and plan for the implementations of the recommendations on the EA Education harmonization	A strategic plan for the implementation of the recommendations on the harmonization of the EA Education system	Partnership fund	DSG(PSS), DSS, PEO &SEC.	Dar es salaam, Tanzania
14 th -18 th June 2010	Secretariat	Secretariat	Productive & Social Sectors	Education, S&T,C&S	8th meeting of the sectoral council on education, science and technology, culture and sports	Review the status of implementation of previous Council Decisions and draw new strategies	Progress report and new strategies	Partner States/ Secretariat Budget	DSG(PSS), DSS, PEO &SEC.	Arusha, Tanzania
27-29 Jan 10	Secretariat	Secretariat	Productive & Social Sectors	Environment and Natural Resources	National consultation to create awareness on the development of the EAC Implementation plan for environment and natural resources management at all levels	Create public and decision makers awareness	All national and regional stakeholders are aware of the need to ratify and implement the Protocol on ENR	EAC Secretariat and Partner States	DPSS, PENRO	Arusha Tanzania
10 - 12 Feb. 2010	Secretariat	Secretariat	Productive & Social Sectors	Environment and Natural Resources	a regional multidisciplinary ad hoc meeting with food, wildlife, Health, Environment, and agriculture	Harmonize regional GMO policy	Harmonization of GMO policy coordinated	Partner States/ Secretariat Budget	DPSS, PENRO	Arusha Tanzania
8-12 March 2010	Secretariat	Secretariat	Productive & Social Sectors	Environment and Natural Resources	meeting of Working Groups to elaborate TORs for the preparation of the implementation plan of the Protocol on ENR	Implementation strategy of the Protocol on ENRM in place	TOR for the preparation of the Implementation Plan prepared	Partnership Funds	DPSS, PENRO	Arusha Tanzania
24-26 March 2010	Secretariat	Secretariat	Productive & Social Sectors	Environment and Natural Resources	Meeting of stakeholders of institutions responsible for international Conventions	To harmonize approach to international conventions	Approach to international conventions harmonized	Partner States/ Secretariat Budget	DPSS, PENRO	Arusha Tanzania
14-16 April 2010	Secretariat	Secretariat	Productive & Social Sectors	Environment and Natural Resources	convene a meeting of terrestrial ecosystems Working Group to harmonize mineral laws and policies	To update the harmonization plan and budget for mineral resources laws and policies.	Mineral laws and policies harmonization plan established	Partner States/ Secretariat Budget	DPSS, PENRO	Arusha Tanzania
5-7 May 2010	Secretariat	Secretariat	Productive & Social Sectors	Environment and Natural Resources	Regional Climate Change Meeting	Coordinate climate change initiatives in PS	Implementation needs identified	Norway/Comesa	DSG(PSS), DPSS, PENRO	Kampala Uganda
26-28 May 2010	Secretariat	Secretariat	Productive & Social Sectors	Environment and Natural Resources	Regional Stakeholder Meeting to review the Draft implementation Plan	draft implementation plan consolidated with regional stakeholders input	implementation plan reviewed	Partner States/ Secretariat Budget	DSG(PSS), DPSS, PENRO	Arusha Tanzania
16-18 June 2010	Secretariat	Secretariat	Productive & Social Sectors	Environment and Natural Resources	Meeting of the Committee on Environment and Natural Resources	To review progress of activities in the Environment and Natural Resources Sector	Recommendations for Council decisions and way forward	EAC Secretariat / Partner States	DSG(PSS), DPSS, PENRO	Arusha Tanzania
4-5 Feb 2010	Secretariat	Secretariat	Productive & Social Sectors	Energy	Steering Committee On Update of The East African Power Master Plan (EAPMP)	Review progress on implementation of Regional Power Master Plan and Grid Code Study	Updated status of implementation	EAC Secretariat and Partner States	DPSS, SEO	Arusha,
24-26 Mar 2010	Secretariat	Secretariat	Productive & Social Sectors	Energy	Standing Committee On Implementation of The East African Power Master Plan (EAPMP)	Review progress on implementation of EAPMP and establishment of East African Community Power Pool (EACPP)	Updated status of implementation	EAC Secretariat and Partner States	DPSS, SEO	Arusha,
5-6 Apr 2010	Secretariat	Secretariat	Productive & Social Sectors	Energy	Technical Committee On Update of The East African Power Master Plan (EAPMP)	Review progress on implementation of Regional Power Master Plan and Grid Code Study	Updated status of implementation	EAC Secretariat and Partner States	DPSS, SEO, Accountant	Arusha,
18-19 Jan 2010	Secretariat	Secretariat	Productive & Social Sectors	Energy	Inception Meeting on Preparation of a Cross-Border Electrification Policy	Technical Working Group to meet Consultant and review Inception Report	Final Work Programme for the Consultant for Preparation of a Cross-Border Electrification Policy	Partnership Fund	DPSS, PDO, SEO	Arusha
19-23 Apr 2010	Secretariat	Secretariat	Productive & Social Sectors	Energy	Meeting of Technical Working Group on Cross-Border Electrification	Review Draft Report and prepare for Validation Workshop	Comments on Draft Report prepared and stakeholders for Validation Workshop identified	Partnership Fund	DPSS, PDO, SEO	Arusha
27-28 May 2010	Secretariat	Secretariat	Productive & Social Sectors	Energy	Validation Workshop on Cross-Border Electrification Policy	Seek comments on Draft Cross-Border Electrification Policy from stakeholders	Workshop Report to be used to enrich Cross-Border Electrification Policy	Partnership Fund	DPSS, PDO, SEO	Arusha
11-12 Jan 2010	Secretariat	Secretariat	Productive & Social Sectors	Energy	Kick-off Meeting for Feasibility Study on Dar es Salaam-Tanga-Mombasa Pipeline	To review Study Implementation Programme	Study Implementation Programme	African Development Bank and EAC Secretariat	DPSS, PENRO, PDO, SEO	Arusha
15-16 Feb 2010	Secretariat	Secretariat	Productive & Social Sectors	Energy	Inception Meeting for Feasibility Study on Dar es Salaam-Tanga-Mombasa Pipeline	To review Inception Report	Final Work Programme for the Consultant for Preparation of a Cross-Border Electrification Policy	African Development Bank and EAC Secretariat	DPSS, PENRO, PDO, SEO	Arusha

Date	Convener	Organ/ Institution	Directorate	Department/ Division	Meeting/ Activity	Objective	Expected Output	Source of Funding	Participation	Venue
10-14 May 2010	Secretariat	Secretariat	Productive & Social Sectors	Energy	Meeting of Steering Committee for Dar es Salaam-Tanga-Mombasa Pipeline	Review Interim Report and prepare for Interim Workshop	Comments on Interim Report prepared and stakeholders for Validation Workshop identified	African Development Bank and EAC Secretariat	DPSS, PENRO, PDO, SEO	Arusha
17-18 Jun 2010	Secretariat	Secretariat	Productive & Social Sectors	Energy	Interim Workshop for Dar es Salaam-Tanga-Mombasa Pipeline	Seek comments on Interim Report from stakeholders	Workshop Report to be used to enrich Study	African Development Bank and EAC Secretariat	DPSS, PENRO, PDO, SEO	Arusha
25-26 Feb 2010	Secretariat	Secretariat	Productive & Social Sectors	Energy	Steering Committee On 5th East African Petroleum Conference (EAPC&E'11)	Review progress on preparations for the Conference	Updated Committee Work Programme, Budget, Flyer and Draft Conference Programme	EAC Secretariat and Partner States	DPSS, SCO, SEO	Arusha,
5-9 Apr 2010	Secretariat	Secretariat	Productive & Social Sectors	Energy	Steering Committee On 5th East African Petroleum Conference (EAPC&E'11)	Review progress on preparations for the Conference	Updated Committee Work Programme, 1st Circular, Venue Inspected, Field Excursion site visited	EAC Secretariat and Partner States	DPSS, SCO, SEO	Entebbe
26 Jun - 2 Jul 2010	Secretariat	Secretariat	Productive & Social Sectors	Energy	Steering Committee On 5th East African Petroleum Conference (EAPC&E'11)	Review progress on preparations for the Conference	Matrix of Speakers and Topics, Field Excursion site visited, Resource Mobilization updated	EAC Secretariat and Partner States	DPSS, SCO, SEO	Nairobi
11-15 Jan. 2010	Secretariat	Secretariat	Productive & Social Sectors	Health	1st Joint Inspections of Medical and Dental Schools in the Republic of Uganda by EAC National Medical and Dental Boards and Councils	Assessment of the Medical and Dental Schools in Uganda in accordance with the approved EAC Guidelines	1st Joint Inspection Report of Medical and Dental Schools in the Republic of Uganda	EAC Secretariat and Partner States + IUCEA	DSG-PSS, DSS, PHO + PEO	Kampala, Mbarara, Gulu, Uganda
18-22 Jan. 2010	Secretariat	Secretariat	Productive & Social Sectors	Health	Shortlisting and Preparation of TORs - EAC Health Dept. Expression of Interest Consultants	Operationalise EAC HIV and AIDS Unit and Health Projects and Programmes	Shortlist of applicants prepared and Request for Proposals and Terms of Reference (ToRs) send to selected bidders	EAC HIV-AIDS Project Funds	DSS, PHO, SMEO + EAC Tender Committee Members	Moshi, Tanzania
26-30 Jan. 2010	Secretariat	Secretariat	Productive & Social Sectors	Health	Shortlisting - EAC Health Dept. Staff Recruitment	Operationalise EAC HIV and AIDS Unit and three (3) other Units	Shortlist of applicants prepared and candidates invited for interviews	EAC HIV-AIDS Project Funds	DSS, DHRA, DF, PA, PIA, PHO, PHRO, SHRO, SCA, PITO	Moshi, Tanzania
8-9 Feb. 2010	Secretariat	Secretariat	Productive & Social Sectors	Health	Preparatory Meeting - 4th EAC Annual Health and Scientific Conference	Prepare Draft Agenda + Programme and Abstract Book + EAC Journal of Health Research Draft	Draft Agenda + Programme and Abstract Book Prepared + EAC Journal of Health Research Drafted	EAC Secretariat	PHO	Kigali, Rwanda
15 -19 Feb. 2010	Secretariat	Secretariat	Productive & Social Sectors	Health	2nd Meeting of EAC TWG on Reproductive, Child, Adolescent Health and Nutrition	Develop Annual Work Plan and Budget for implementation of EAC Sexual and Reproductive Health and Rights Strategic Plan: 2008-2012	Meeting report, Annual workplan and budget developed	EAC Secretariat + IPPF, UNFPA, HIV and AIDS, EC (EuropeAID)	DSS, PHO, PGDDO, SMEO	Namanga, Kenya
22-26 Feb. 2010	Secretariat	Secretariat	Productive & Social Sectors	Health	Review of the Request for Proposals and Budgets from selected EAC Health Dept. Expression of Interest Consultants	Operationalise EAC HIV and AIDS Unit and Health Projects and Programmes	Request for Proposals selected and forwarded to EAC Tender Committee for approval and award of tenders	EAC HIV-AIDS Project Funds	DSG-PSS, DSS, PHO, SMEO + EAC Tender Committee Members	Arusha, Tanzania
1 - 5 March, 2010	Secretariat	Secretariat	Productive & Social Sectors	Health	EANet Avian Influenza Cross-Border Table Top and Field Simulation Training Exercises in Muyinga Province - Burundi	Capacity building on EAC cross-border integrated emergency preparedness and response in the Kagera River Basin Ecosystem	EANet Avian Influenza Cross-Border Table Top and Field Simulation Training Exercises conducted	Rockefeller Foundation	DSG - PSS, DSS, PHO	Muyinga, Burundi
8 -12 March 2010	Secretariat	Secretariat	Productive & Social Sectors	Health	1st Joint Inspections of Medical and Dental Schools in the Republic of Rwanda and the Republic of Burundi by EAC National Medical and Dental Boards and Councils	Assessment of the Medical and Dental Schools in Rwanda and Burundi in accordance with the approved EAC Guidelines	1st Joint Inspection Report of Medical and Dental Schools in the Republic of Uganda	EAC HIV-AIDS Project Funds	DSG-PSS, DSS, PHO, SMEO + EAC Tender Committee	Butare, Rwanda Ngozi and Bujumbura in Burundi
15 - 19 March 2010	Secretariat	Secretariat	Productive & Social Sectors	Health	Interviews - EAC Health Dept. Staff Recruitment	Operationalise EAC HIV and AIDS Unit and three (3) other Units	Interviews conducted and EAC Health Dept. Staff recruited interviews	EAC HIV-AIDS Project Funds	SG, DSG-PSS, DSG-FA, DSS, DF, DHRA, PHO, PHRO, SHRO, PA, PIA, PIPRO,	Arusha Tanzania
22 - 26th March 2010	Secretariat	Secretariat	Productive & Social Sectors	Health	Preparatory Meeting - 4th EAC Annual Health and Scientific Conference	Prepare Draft Agenda + Programme and Abstract Book + EAC Journal of Health Research Draft	Draft Agenda + Programme and Abstract Book Prepared + 1st issue of "East African Community Journal of Health Research" Drafted	EAC Partnership Fund, EAC Secretariat Budget and EAC HIV/AIDS and RF + EC (EuropeAID)	PHO	Kigali Rwanda
29 - 30 March, 2010	Secretariat	Secretariat	Productive & Social Sectors	Health	12th Meeting of EAC Medical and Dental Boards and Councils	Prepare a Report on Joint Inspections of EAC National Medical and Dental Schools and also the Draft Protocol on EAC Health Professions Authority	Meeting Report and Recommendations to the EAC Sectoral Committee on Health	EAC Secretariat and Partner States	DSG-PSS, DSS, PHO,	Kigali Rwanda

Date	Convener	Organ/ Institution	Directorate	Department/ Division	Meeting/ Activity	Objective	Expected Output	Source of Funding	Participation	Venue
29 - 30 March, 2010	Secretariat	Secretariat	Productive & Social Sectors	Health	5th Meeting of EAC Nurses and Midwives Forum	Prepare Draft EAC Regional Guidelines for the Inspection and Recognition of Nursing and Midwifery Schools in East Africa and also the Draft Protocol on EAC Health Professions Authority	Meeting Report and Recommendations to the EAC Sectoral Committee on Health	EAC Secretariat and Partner States	DSG-PSS, DSS, PHO,	Kigali Rwanda
29 - 30 March, 2010	Secretariat	Secretariat	Productive & Social Sectors	Health	6th Joint Meeting of EAC Health Professional Boards, Councils, Associations and Societies	Prepare Joint Report and Recommendations on the Draft Protocol on EAC Health Professions Authority	Meeting Report and Recommendations to the EAC Sectoral Committee on Health	EAC Secretariat and Partner States	DSG-PSS, DSS, PHO,	Kigali Rwanda
29 - 31 March, 2010	Secretariat	Secretariat	Productive & Social Sectors	Health	5th Ordinary Meeting of the EAC Sectoral Council of Ministers of Health	Consider Reports and recommendations on the implementation of previous decisions of the Council and also the progress of implementation of various on-going health projects and programmes	Report of the 5th Ordinary Meeting EAC Sectoral Council on Cooperation on Health	EAC Secretariat and Partner States	SG, DSG-PSS, DSS, PHO,	Kigali Rwanda
31 March - 2nd April 2009, 2010	Secretariat	Secretariat	Productive & Social Sectors	Health	4th EAC Annual Health and Scientific Conference at Serena Hotel, Kigali, Rwanda	EAC at 10 Years: Regional Health Priorities and Opportunities for Action in the Changing Global Financial Situation	Technical Report of the 4th EAC Annual Health and Scientific Conference and Publication of the 1st issue of "EAC Journal of Health Research".	EAC Secretariat, Partner States, EAC HIV and AIDS, EAC Partnership Fund	SG, DSG-PSS, DSS, PHO,	Kigali Rwanda
20 - 24 April 2009	EAC Secretariat	Secretariat	Productive & Social Sectors	Health	Field Visit to Mekong River Basin Integrated Disease Surveillance Network Sites along Thailand/Laos Border by Team from EAIDSNet (Kagera River Basin Ecosystem): (Rwanda/Tanzania/Burundi and Uganda) + Kenya/Uganda Border.	Establish Networks linkages and share experiences on best practices between Mekong River Basin Integrated Disease Surveillance Network and EAIDSNet (Kagera River Basin Ecosystem) Teams	International Networks established and experiences shared between South East Asia (MBDS) and East Africa (EAIDSNet) on Cross-Border Integrated Disease Surveillance and Responses.	Rockefeller Foundation	PHO, EAIDSNet Team (Kagera River Basin Ecosystem) + Kenya/Uganda Border	Thailand and Laos PDR Cross-Border Areas and Mahidol University, Bangkok, Thailand.
10 - 21 May 2009	EAC Secretariat	Secretariat	Productive & Social Sectors	Health	Field Visits by the EAC Verification Committee on the Hosting of EAC Health Research Commission (EACHRC) - Visit Tanzania, Kenya, Uganda and Rwanda	Verification of Country offers to host the East African Community Health Research Commission (EACHRC)	Verification Report and Recommendations of Country offers to host the East African Community Health Research Commission (EACHRC)	EAC Secretariat, Partner States, EAC Partnership Fund	PHO,	Kigali Rwanda, Kampala, Uganda, Tanzania (Zanzibar and Dar), Nairobi, Kenya
24 - 28 May 2009	EAC Secretariat and LVBC	Secretariat	Productive & Social Sectors	Health	Meeting of TWG on Communicable and Non-Communicable Diseases	Review the Consultancy Report on Draft Strategic Plan and Budget on Public Health and Sanitation in Lake Victoria Basin and its Catchment Areas under LVBC: 2011-2015 (Linked to overall EAC Health Sector Strategic Plan: 2011 - 2015)	Draft Strategic Plan and Budget on Public Health and Sanitation in Lake Victoria Basin and its Catchment Areas under LVBC: 2011-2015 developed (Linked to overall EAC Health Sector Strategic Plan: 2011 - 2015)	EAC Secretariat, Partner States, EAC Partnership Fund	PHO,	LVBC, Kisumu, Kenya
8 - 12 June 2009	EAC Secretariat	Secretariat	Productive & Social Sectors	Health	Joint Meeting of EAC TWGs on HIV and AIDS, STIs and TB and EAC TWG on Communicable and Non-Communicable Diseases	Review the Consultancy Report on Draft EAC Protocol on Regional Cooperation on Health (Provision of Cross-Border Health Services)	Meeting Report and Draft EAC Protocol on Regional Cooperation on Health (Provision of Cross-Border Health Services)	EAC Secretariat, EAC Partnership Fund and EAC HIV and AIDS Funds	PHO	Namanga, Kenya
22 - 26 June 2009	EAC	Secretariat	Productive & Social Sectors	Health	Meeting of EAC TWG on Health Systems	Review the Consultancy Report on Draft	Draft overall EAC Health Sector	EAC Secretariat, EAC Partnership Fund/ EAC	PHO	Namanga, Kenya
8th - 9th Feb 2010	Secretariat	Secretariat	Productive & Social Sectors/	Immigration, Labour & Refugee Management/ Resource Mobilization	Development Partners Resource Mobilization dialogue on the East African Manpower Survey	To inform and dialogue with the Development Partners on possible support areas for the EA. Manpower Survey	-Possible financial commitments - Technical support - Report of the dialogue	Partnership Fund/ EAC	PLEO / RMO	Arusha
10th - 12th Feb 2010	Secretariat	Secretariat	Productive & Social Sectors	Immigration, Labour & Refugee Management	Meeting of the Regional Technical Working Group on the EA Manpower Survey	To review progress on the preparations to undertake the study	Final ISCO CODED Questionnaires agreed upon and the final Management plans	Partnership Fund/ EAC	PLEO	Arusha
25th - 26th Feb 2010	Secretariat	Secretariat	Productive & Social Sectors	Immigration, Labour & Refugee Management	Meeting of the Chiefs of Refugee Management	To discuss issues related to Refugee management and policy development and harmonization	Report of the Meeting	EAC	PLEO	Arusha

Date	Convener	Organ/ Institution	Directorate	Department/ Division	Meeting/ Activity	Objective	Expected Output	Source of Funding	Participation	Venue
1st -5th March 2010	Secretariat	Secretariat	Productive & Social Sectors	Immigration, Labour & Refugee Management	National Stakeholders Consultations on Model Annex and Explanatory notes and Part 1 of the Draft Regulations and Schedules on Social Security Benefits	To consult Stakeholders on the Model Annex Document on Social Security, Draft Regulations and Schedules	Stakeholders inputs on the Model Draft Annex and First part of the Draft Regulations and Schedules on Social Security Benefits	EAC/ PS- Social Security Funds/ MOL	DPSS, PLEO	PARTNER STATES CAPITALS
8th - 12th March 2010	Secretariat	Secretariat	Productive & Social Sectors	Immigration, Labour & Refugee Management	1st Regional Workshop on Social Security Benefits within a Common Market	To discuss and finalize the text of the draft Model Annex on Social Security. Review Draft Regulations/ Schedules	Revised Draft Model Annex on Social Security and Revised Draft Regulations / Schedules. Part 1	EAC/LO	DPSS, PLEO	Arusha
29th March - 2nd April 2010	Secretariat	Secretariat	Productive & Social Sectors	Immigration, Labour & Refugee Management	National Stakeholders Consultations on Part II of the Draft Regulations and Schedules on Social Security benefits	To create awareness, and get views of stakeholders of part two of the Draft Regulations and Schedules on Social Security	Awareness created/ Stakeholder Views collected and Regulations and Schedules on Social Security enriched	EAC/ PS- Social Security Funds/ MOL	PLEO	PARTNER STATES CAPITALS
8th -9th April 2010	Secretariat	Secretariat	Productive & Social Sectors	Immigration, Labour & Refugee Management	Meeting of the PS Experts on the registration of Nationals by Tanzania and Uganda	To review progress made at each PS level to strategize on resource mobilization	Report of the meeting , updated progress and Resource Mobilization Strategy developed	EAC/PS	PLEO	Arusha
19th - 23rd April - 2010	Secretariat	Secretariat	Productive & Social Sectors	Immigration, Labour & Refugee Management	2nd Regional Workshop on Social Security Benefits within a Common Market	To review the part II Draft Regulations and Schedules on Social Security	Final Draft of Regulations / Schedules on social Security	EAC/LO	DPSS, PLEO	Kigali/ Rwanda
17th - 18th May 2010	Secretariat	Secretariat	Productive & Social Sectors	Immigration, Labour & Refugee Management	1st meeting of the working group on e-Immigration	To discuss and agree on a roadmap on the development of e-Immigration policies	Report of the meeting The Road Map	EAC/ PS	PLEO	Moshi, Tanzania
27th - 28th May 2010	Secretariat	Secretariat	Productive & Social Sectors	Immigration, Labour & Refugee Management	Meeting of the Sectoral Committee on Immigration, Labour Employment	to consider the Final draft Regulations / Schedules on Social Security and prepare reports for Council	Reviewed Regulations and Schedules, Report to Council	EAC/ PS	DPSS, PLEO	Arusha
10th - 11th June 2010	Secretariat	Secretariat	Productive & Social Sectors	Immigration, Labour & Refugee Management	Meeting of the chiefs of Immigration	to consider the report of the Steering Committee and the report of the working group on e-immigration	Report of the meeting	EAC Secretariat and Partner States	PLEO	Moshi, Tanzania
DIRECTORATE OF CUSTOMS										
25 - 29 Jan 2010	Secretariat	Secretariat	Customs	This is cross cutting activity for all departments in Customs directorate	Mission to Rwanda and Burundi	Post assessment of the implementation of the EAC Customs Union	Report of the assesment mission	RISP	Customs staff	Kigali, Rwanda and Bujumbura, Burundi
01 - 05 Feb 2010	Secretariat	Secretariat	Customs	Compliance and Enforcement	Meeting of Experts to review EACCMA	To review the provisions proposed for amendment	Report of the meeting	RISP	PCO (C&E)	Arusha, Tanzania
8th-11th Feb 2010	Secretariat	Secretariat	Customs	Procedure and Facilitation	Meeting of Customs Experts on Procedures to deliberate on the inception report for the Customs Procedure Manuals	To deliberate on the Customs Procedure Manuals	Report of the Meeting	Partner States/EAC/ADB	PCO(P&F)& CO	Arusha, Tanzania
08 - 12 Feb. 2010	Secretariat	Secretariat	Customs	Tariff and Valuation	Mission for Customs Valuation experts to understudy KRA valuation database and analysis into specific products (tiles and steel)	Harmonization of Customs valuation practices	Report of the mission	RISP/EAC	PCO(T&V) and CO(T&V)	Nairobi, Kenya
22nd-27th Feb 2010	Secretariat	Secretariat	Customs	Procedure and Facilitation	2nd Phase of Training of Burundi and Rwanda Customs Officers and other stakeholders	Continuation of Training programme for Rwanda and Burundi	Report of the Training	Partnership Fund	PCO/CO	Bujumbura; Burundi
01 - 12 March. 2010	Secretariat	Secretariat	Customs	Tariff and Valuation	Training session on EAC Rules of Origin	To enhance knowledge and implementation of the EAC Rules of Origin	Enhanced knowledge and Smooth implementation of the Customs union instruments	RISP	PCO(T&V) and CO(T&V)	Key border posts and Capitals in the Partner States
8th-10th March 2010	Secretariat	Secretariat	Customs	Procedure and Facilitation	Meeting of the FEAFFA	To review the progress on implementation of the action programme on Training	Report	USAID-COMPETE	PCO/CO	Mombasa, Kenya

Date	Convener	Organ/ Institution	Directorate	Department/ Division	Meeting/ Activity	Objective	Expected Output	Source of Funding	Participation	Venue
15 - 19 March 2010	Secretariat	Secretariat	Customs	Compliance and Enforcement	Meeting for Customs Experts	To develop assemblers regulations	Assemblers regulations developed	RISP	PCO (C&E)	Kampala, Uganda
22 - 26 March 2010	Secretariat	Secretariat	Customs	Tariff and Valuation	Meeting for Customs Valuation Experts	Follow up on the regional work programme implementation	Report of the meeting	RISP	PCO(T&V) and CO(T&V)	Dar es Salaam, Tanzania
5 - 9 April 2010	Secretariat	Secretariat	Customs	Tariff and Valuation	Meeting of experts to review EAC CET in line with Protocol provisions	Continue with comprehensive review process of the CET	Report of the meeting	Partnership Fund	PCO(T&V) and CO(T&V)	Arusha, Tanzania
19 - 23 April 2010	Secretariat	Secretariat	Customs	Tariff and Valuation	Meeting of Rules of Origin experts	To continue with the review of the manual	Report of the meeting	RISP	PCO(T&V) and CO(T&V)	Arusha, Tanzania
19th-24th April 2010	Secretariat	Secretariat	Customs	Procedure and Facilitation	Mission to Partner States to assess implementation of Customs Instruments	To assess implementation of the CU instruments	Report of the Mission	EAC	PCO/CO	Partner States
3rd-7th May 2010	Secretariat	Secretariat	Customs	Procedure and Facilitation	Regional Workshop on WCOs Instruments	To update the regional Experts on the International Instruments on Customs	Report of the Workshop	USAID-COMPETE	All staff of the Directorate	Arusha, Tanzania
10 - 14 May 2010	Secretariat	Secretariat	Customs	Compliance and Enforcement	Workshop on anti-counterfeiting	Create awareness to officials on implementation of the law	Report of the Workshop	RISP	PCO (C&E)	Arusha, Tanzania
17th - 21st May, 2010	Secretariat	Secretariat	Customs	This is cross cutting activity for all departments in Customs directorate	Pre-budget Meeting	Assess implementation of Pre-budget decisions and consider new budget submissions (proposals)	Report of the meeting	Partner States/EAC	Customs staff	Arusha, Tanzania
22 -23 May, 2010	Secretariat	Secretariat	Customs	This is cross cutting activity for all departments in Customs directorate	Committee on Customs meeting	Assess implementation of Customs Union	Report of the meeting	Partner States/EAC	Customs staff	Arusha, Tanzania
7 - 11 June 2010	Secretariat	Secretariat	Customs	Compliance and Enforcement	Meeting of Customs experts to review CMA and Regulations	Align Council directives into legal framework	Draft provisions	Partner States/EAC	PCO (C&E)	Arusha, Tanzania
DIRECTORATE OF TRADE										
17 - 30 Jan. 2010	Secretariat	Secretariat	Trade	Non Tarriff Barriers	EAC verification mission to Rwanda and Burundi	To verify Rwanda and Burundi Industrial Inputs	Report of the meeting	EAC, RISP and Partnership Fund	PCO, PTO, STO, CO	Kigali and Bujumbura
18th - 22nd jan	Secretariat	Secretariat	Trade	Export Promotion	AGOA workshop	Prepare the work plan	Report of the meeting	RISP	DG, DT, SEPO,	
25th - 30th January 2010	Secretariat	Secretariat	Trade	Trade	Extraordinary meeting of Sectoral Council on Trade, Industry, Finance and Investment on Tripartite	EAC Partner States to review instruments for establishment of Tripartite FTA	Reviewed FTA instruments	EAC Budget	SG, DG (C&T), DT, DC, DPI, PTO (Ext)	Arusha
18th - 22nd jan	Secretariat	Secretariat	Trade	Competition	Sensitization workshop on the competition regulations	Raise awareness of the competition act and regulations	Report of the meeting	RISP	DG, DT, STO	Nairobi, Kenya, Dar Es Salaam, Tanzania
4th to 15th February	Secretariat	Secretariat	Trade	SQMT	Sensitization workshops on SQMT Act targeting Parliamentarians responsible for Trade Affairs in National Parliaments	To promote the alignment of National Standards Laws to the EAC SQMT Act 2006	Report of the meeting	RISP	DPSS, PLEO	Arusha Tanzania
8th - 12th February 2009	Secretariat	Secretariat	Trade	Non Tarriff Barriers	Meeting Partner States National Monitoring Committees on NTBs	To deliberate on NTBs in EAC Time Bound Programme	Elimination of NTBs	Partnership fund	PTO, PSO, STO	Nairobi, Kampala, Dar Es Salaam, Kigali, Buhumbura
15th - 16th February	Secretariat	Secretariat	Customs & Trade	Non Tarriff Barriers	EAC Postmortem meeting on the 11th Jua Kali/nguvu Kazi Exhibition	To assess the success of the 11th Jua Kali/nguvu Exhibition	Postmortem Report	Partnership fund/BAT	DG, DT, PTO,	Kampala, Uganda
15th - 19th February	Secretariat	Secretariat	Customs & Trade	Export Promotion	Export diversification mission	Promote diversification of EAC exports	Report of the meeting	RISP	DG, DT, SEPO,	Nairobi, Kenya
15th - 19th February	Secretariat	Secretariat	Customs & Trade	Competition	Sensitization workshop on the competition regulations	Raise awareness of the competition act and regulations	Report of the meeting	RISP	DG, DT, STO,	Uganda, Rwanda, Burundi

Date	Convener	Organ/ Institution	Directorate	Department/ Division	Meeting/ Activity	Objective	Expected Output	Source of Funding	Participation	Venue
25th - 26th February	Secretariat	Secretariat	Customs & Trade	Non Tarriff Barriers	Validation workshop to consider draft web based online reporting of NTBs and Manuals on the most traded goods in EAC	To develop web based online reporting of NTBs and Manuals on most traded goods in EAC	Web based Online reporting of NTBs and Manual developed	EAC, USAID	DG, DT, PTO, STO, PSO	Arusha, Tanzania
15th - 20th March	Secretariat	Secretariat	Trade	Non Tarriff Barriers	EAC meeting to prepare EAC Trade report 20-09	To prepare EAC Trade Report 2009	Zero EAC Trade Report 2009	RISP	DT,DC, PTO, PCO, SSO	Dar Es Salaam, Tanzania
29th - 31st March	Secretariat	Secretariat	Trade	Non Tarriff Barriers	Meeting Partner States National Monitoring Committees on NTBs	To deliberate on NTBs in EAC Time Bound Programme	Elimination of NTBs	Partnership fund	PTO, PSO, STO	Nairobi, Kampala, Dar Es Salaam, Kigali, Buhumbura
12th - 17th April	Secretariat	Secretariat	Trade	Internal Trade	Training of Informal cross Border traders	To train the traders	Informal Cross border traders trainees	Partnership Fund	DG, DT, DC, PTO, PCO	Mutukula Uganda and Tanzania and Malaba Kenya/Uganda
12th - 16th April	Secretariat	Secretariat	Trade	Export Promotion	Export diversification mission	Promote diversification of EAC exports	Report of the meeting	RISP	DG, DT, SEPO,	Nairobi, Kenya
16th - 20th April	Secretariat	Secretariat	Trade	Competition	Training on basics of Competition law	Raise awareness of the competition act and regulations	Report of the meeting	RISP	DG, DT, STO,	Bujumbura, Burundi
26th April - 5th May 2010	Secretariat	Secretariat	Trade	Directorate of Trade	COMESA-EAC-SADC Tripartite Summit	To consider the instruments for the establishment of the Tripartite FTA	Approved Road Map, negotiating schedule, signing of the Tripartite MOU and official launch of the FTA negotiation	Partnership Fund	SG, DC, DT, DPI, PCAO, CdC, SPS/SG	
10th to 14th May	Secretariat	Secretariat	Trade	SQMT	East African Standards Committee(EASC)	Review of implementation of previous EASC and Council decisions	Report of the meeting	Partner States/ Secretariat Budget	DPSS, PAO	Arusha Tanzania
13th - 15th May	Secretariat	Secretariat	customs & Trade	Non Tarriff Barriers	4th meeting of EAC Regional Forum on NTBs	To review the progress on removal of identified NTBs	Report of the meeting	Partnership Fund	DG, DT, PTO	Moshi, Tanzania
26th - 28th May	Secretariat	Secretariat	Trade	Trade	Meeting of the Committee of Trade and Industry	To consider trade related matters	Report of the meeting	EAC	Officers in the Trade Directorate	Arusha, Tanzania
7th - 12th June	Secretariat	Secretariat	Trade	Internal Trade	Training of Informal cross Border traders	To train the traders	Informal Cross border traders trainees	Partnership Fund	DG, DT, DC, PTO, PCO	Busia(Kenya/Uganda) and Isebania/Sirare
22nd -26th June	Secretariat	Secretariat	Trade	Trade	Training of Informal cross Border traders	To train the traders	Informal Cross border traders trainees	Partnership Fund	DG, DT, DC, PTO, PCO	Kanyaru/Ekanyaru Burundi/Rwanda
28th to 30th June	Secretariat	Secretariat	Trade	SQMT	East African Accreditation Board	To consider regional accreditation activities	Report of the meeting	Partner States and Secretariat	DPSS, PAE	Arusha Tanzania
EAST AFRICAN LEGISLATIVE ASSEMBLY										
17-23 Jan 2010	Speaker	EALA	Legislative Procedures and Committees	House Business Committee (HBC)	HBC Planning Meeting	Review EALA work plan	Report of the meeting adopted and work plan for January - June adopted	EALA Budget	MPs, Clerk	Arusha Tanzania
24-30 Jan 2010	Speaker	EALA	Legislative Procedures and Committees	General Purposes Committee	Pre-budget function of EALA and consideration of annual report(s)	Streamline the EAC budget for the financial year 2010/11 and evaluate EAC programmes	Report of the meeting and consolidated EAC draft budget	EALA Budget	Committee Members, Clerk, EAC Management and Directors	Arusha Tanzania
7-19 Feb 2010	Speaker	EALA	Legislative Procedures and Committees	Legislative Procedures and Committees	3rd Plenary Meeting of the 3rd Session	Hold plenary session in accordance with the EALA Legislative Calendar	Legislation enacted, Committee Reports debated, motions adopted, questions asked	EALA Budget	Speaker, Council of Ministers, SG, CTC, All MPs,	Kampala, Uganda
21-27 Feb 2010	Speaker	EALA	Legislative Procedures and Committees	Agriculture, Tourism, and Natural Resources Committee	Consideration of Bills (Toursim Bill, LVBC Bill and other Bills) by the Committee	To consider respective bills with all stakeholders and discuss proposed amendments	Report of the Committee on respective Bills and amendments proposed & EAC legislation prepared for consideration by the Assembly	EALA Budget	Committee Members, Clerk, Council, SG, relevant EAC Officers	Arusha, Tanzania
1-4 Mar 2010	Speaker	EALA	Legislative Procedures and Committees	Communications, Trade and Investments Committee	Workshop on Monetary Issues	To enhance Members understanding of EACs integration process with respect to monetary union.	Workshop report prepared and debated by the House covering salient issues on EAC monetary union.	EALA Budget	Committee Members, Clerk, relevant EAC Staff	Arusha, Tanzania

Date	Convener	Organ/ Institution	Directorate	Department/ Division	Meeting/ Activity	Objective	Expected Output	Source of Funding	Participation	Venue
19-23 Mar 2010	Speaker	EALA	Legislative Procedures and Committees	Accounts Committee	Oversight activity of the Accounts Committee	undertake oversight of selected EAC activities in the Partner States and at Headquarters	Oversight of EAC activities done and report prepared in preparation for debate by the House.	Partnership Fund/EALA Budget	Committee Members, Clerk, relevant EAC Management and Directors	Partner States and EAC Headquarters, Arusha, Tanzania
17-20 Mar 2010	Speaker	EALA	Legislative Procedures and Committees	House Business Committee (HBC)	Training activity	induction in parliamentary practices and procedures related to managing parliamentary business	best practices learnt and workshop report prepared and debated by the House	AWEPA	Speaker, Members and Clerks	Arusha, Tanzania
25-31 Mar 2010	Speaker	EALA	Office of Speaker and Office of Clerk	Office of Speaker and Office of Clerk	122nd IPU Conference and related meetings and the Association of Secretary Generals of Parliaments	Attendance of Statutory international meetings	Conference report produced for debate by the House and EALAs representation guaranteed	EALA Budget	Speaker, Members, Clerk and Delegation Secretary	Bangkok, Thailand
2-5 Apr 2010	General Purpose Committee and Speaker	EALA	Legislative Procedures and Committees	General Purposes Committee	Inter-Parliamentary Forum on Population, Health and Development	strengthen parliamentary collaboration in health, population and development matters and to benchmark best practices in the EAC region.	Workshop report produced, Forum Constitution adopted, and memorandum on key issues agreed upon and adopted	UNFPA and AWEPA	Committee Members, relevant EAC officials and Clerk	Arusha, Tanzania
11-23 Apr 2010	Speaker	EALA	Legislative Procedures and Committees	Legislative Procedures and Committees	4th Plenary Meeting of the 3rd Session	Hold plenary session in accordance with the EALA Legislative Calendar	Legislation enacted, Committee Reports debated, motions adopted, questions asked	EALA Budget	Speaker, Council of Ministers, SG, CTC, All MPs,	Kigali, Rwanda
17-23 May 2010	Speaker	EALA	Legislative Procedures and Committees	General Purposes Committee	Consideration of Budget Proposals for 2010/2011 prior to consideration and debate by the House	Streamline the EAC budget for the financial year 2010/11 in accordance with Articles 49 and 132 (5) of the Treaty and to make appropriate recommendations	Streamlined EAC budget, Committee report on the budget produced, proposals recommended to the House.	EALA Budget	Committee Members, Clerk, EAC Management and Directors	Arusha, Tanzania
23 May - 4th June 2010	Speaker	EALA	Legislative Procedures and Committees	Legislative Procedures and Committees	5th Plenary Meeting of the 3rd Session	Hold plenary session in accordance with the EALA Legislative Calendar	EALA Budget for 2010/11 approved, Legislation enacted, Committee Reports debated, motions adopted, questions asked	EALA Budget	Speaker, Council of Ministers, SG, CTC, All MPs,	Nairobi, Kenya
20-26 Jun 2010	Speaker	EALA	Legislative Procedures and Committees	Regional Affairs and Conflict Resolutions Committee	Consideration of Bills before the Committee	To consider respective bills with all stakeholders and discuss proposed amendments	Report of the Committee on respective Bills and amendments proposed & EAC legislation prepared for consideration by the Assembly	EALA Budget	Committee Members, Clerk, Council, SG, relevant EAC Officers	Arusha, Tanzania
Jun-10	Speaker	EALA	Legislative Procedures and Committees	Legal, Rules and Privileges	Consideration of Bills before the Committee and holding workshop on Governance issues	To consider respective bills with all stakeholders and discuss proposed amendments and to hold workshop on governance issues	Report of the Committee on respective Bills and amendments proposed & EAC legislation prepared for consideration by the Assembly & Workshop report on governance matters produced and debated by the House	EALA Budget and AWEPA	Committee Members, Clerk, Council, SG, relevant EAC Officers	Arusha, Tanzania
EAST AFRICAN COURT OF JUSTICE										
23th Feb 2010	President of the Court	EACJ	Office of Registrar	Administration	Meeting of the EACJ Training, Planning and Public Relations Committee	Planning Meeting	Report of the meeting	Partner States/ Court Budget		Arusha Tanzania
12th March 2010	President of the Court	EACJ	Office of Registrar	Administration	Meeting of the EACJ Finance and Administration Committee	To consider Audit Commission report and other budgetary issues	Report of the meeting	Partner States/ Court Budget		Arusha Tanzania
12th to 13th April 2010	President of the Court	EACJ	Office of Registrar	Administration	Workshop on the Arbitration Jurisdiction of the Court	To sensitise the stakeholders on the arbitration jurisdiction of the Court	Report of the Workshop	Partnership Fund	Ministry for East African Community in Rwanda	Kigali, Rwanda
14th to 15th April 2010	President of the Court	EACJ	Office of Registrar	Administration	Workshop on the Arbitration Jurisdiction of the Court	To sensitise the stakeholders on the arbitration jurisdiction of the Court	Report of the Workshop	Partnership Fund	Ministry for East African Community in Burundi	Bujumbura, Burundi
19th to 20th April 2010	President of the Court	EACJ	Office of Registrar	Administration	Workshop on the Arbitration Jurisdiction of the Court	To sensitise the stakeholders on the arbitration jurisdiction of the Court	Report of the Workshop	Partnership Fund	Ministry for East African Community in Uganda	Kampala, Uganda
22nd to 23rd April 2010	President of the Court	EACJ	Office of Registrar	Administration	Workshop on the Arbitration Jurisdiction of the Court	To sensitise the stakeholders on the arbitration jurisdiction of the Court	Report of the Workshop	Partnership Fund	Ministry for East African Community in Tanzania	Dar Es Salaam, Tanzania

Date	Convener	Organ/ Institution	Directorate	Department/ Division	Meeting/ Activity	Objective	Expected Output	Source of Funding	Participation	Venue
26th to 27th April 2010	President of the Court	EACJ	Office of Registrar	Administration	Workshop on the Arbitration Jurisdiction of the Court	To sensitise the stakeholders on the arbitration jurisdiction of the Court	Report of the Workshop	Partnership Fund	Ministry for East African Community in Kenya	Nairobi, Kenya
3rd to 4th May 2010	President of the Court	EACJ	Office of Registrar	Administration	Meeting of the EACJ Rules Committee	To consider the stakeholders views on the Rules of Arbitration	Report of the Workshop	Partner States/ Court Budget		Arusha, Tanzania
27th May 2010	President of the Court	EACJ	Office of Registrar	Administration	Court Plenary	To receive reports from Court Committees	Committees Report adopted and new calendar of activities for July/ December 2010 developed	Partner States/ Court Budget		Arusha, Tanzania
INTER-UNIVERSITY COUNCIL FOR EAST AFRICA										
Jan. - June 2010	IUCEA	IUCEA		Quality Assurance	Familiarization visits of QA staff to National Regulatory Agencies in the Region	To acquaint and experience learn best practices on ground in view of a regional perspective	3 visits held and report submitted	IUCEA		Rwanda, Kenya, Uganda
Jan. - June 2010	IUCEA	IUCEA		Quality Assurance	Familiarization visits of QA staff to universities in the region	To acquaint and get first hand experience at regional universities	20 universities visited and report submitted	IUCEA		Uganda, Kenya, Randa, Tanzania, Burundi
Feb. 2010	IUCEA	IUCEA		Quality Assurance	Resources Mobilization Initiatives	Development of Sustainability strategy on QA activities at the Council	At least one grant secured and revised QA Strategic Plan in place	IUCEA/DAAD		Kampala Uganda
Feb. 2010	IUCEA	IUCEA		Finance and Planning	Review the proposed budget for 2010/2011	Recommend proposed budget	Approve/ammend budget accordingly	IUCEA		

Date	Convener	Organ/ Institution	Directorate	Department/ Division	Meeting/ Activity	Objective	Expected Output	Source of Funding	Participation	Venue
March 2010	IUCEA	IUCEA		Quality Assurance	Improve Management Of Qa Initiative: Regular QA Standing Committee Meeting	Monitoring and evaluation and roll plans for further development	2 Regular meetings held	IUCEA		Arusha Tanzania
16th March 2010	IUCEA	IUCEA		Executive Secretary	21st Meeting of the Executive Committee	To discuss issues that must receive attention of the Governing Board	Agenda Items of the Governing Board Sifted	IUCEA		Tanzania
17th March 2010	IUCEA	IUCEA		Executive Secretary	Corporate Governance	Review with members of Governing Board responsible value based management and monitoring focussed on long-term success, transparency and responsibility in all decisions, and appropriate risk management system.	Skills of Governing Board members in corporate governance enhanced	IUCEA		Tanzania
18th March 2010	IUCEA	IUCEA		Executive Secretary	20th Governing Board Meeting	Discuss business of IUCEA including Financial matters and budget for 2010/2011	Important matters decided, including budget for 2010/2011	IUCEA		Tanzania
20th March 2010	IUCEA	IUCEA		Executive Secretary	9th Annual General Meeting	Receive and endorse budget and audited accounts of IUCEA and give professional guidance to the Governing Board and the Secretariat	IUCEA audited accounts endorsed and direction given to Governing Board and Secretariat	IUCEA		Tanzania
23rd - 25th March 2010	IUCEA	IUCEA		Executive Secretary	HR Committee Meeting	Discuss matters pertaining to staff performance and human resource policies	Recommendations to Governing Board regarding personnel performances and future plans in HR unit	IUCEA		Arusha Tanzania
April 2010	IUCEA	IUCEA		Quality Assurance	Familiarization visit to state of the art Quality Assurance Agency in Europe	To learn best practices how to manage quality assurance agency and share experience	One visit to German held; Study tour report submitted	IUCEA/DAAD		Spain & Ireland
15th April 2009	IUCEA	IUCEA		Deputy Executive Secretary	Exchange of Students	Promote Exchange of experiences and skills of students to allow personal contact, to increase mutual understanding for different cultures	Increased awareness of students on regionalization and citizenship of the envisaged East African Community	IUCEA		Arusha Tanzania
April 28th - 30th 2010	IUCEA	IUCEA		Deputy Executive Secretary	Thematic Cluster for Business Education	Share experiences, specific benchmarks and best practices in the subject matter	Increased harmony and understanding on Regional benchmarks and best practices	IUCEA		Kenya
May 2010	IUCEA	IUCEA		Quality Assurance	Working Groups on mechanisms for certification of universities	To develop and harmonize minimum requirements of recognition of universities	One Study pilot conducted on one audit system developed	IUCEA		Nairobi Kenya
12th - 14th May 2010	IUCEA	IUCEA		Deputy Executive Secretary	Thematic Cluster for Education	Share experiences, specific benchmarks and best practices in the subject matter	Increased harmony and understanding on Regional benchmarks and best practices	IUCEA		Kigali Rwanda
May 19th 2010	IUCEA	IUCEA		Accountant	Finance and Planning Committee	Review and monitor the financial position for the last quarter 2010	Recommendations and way forward	IUCEA		
25th - 28th May 2010	IUCEA	IUCEA		Deputy Executive Secretary	Cluster Workshop on Engineering and Education	Share experiences, specific benchmarks and best practices in the subject matter	Increased harmony and understanding on Regional benchmarks and best practices	IUCEA		Uganda
3rd June 2010	IUCEA	IUCEA		Executive Secretary	Audit Committee	Preparation for close of Financial Year	Audit Report	IUCEA		
June 23rd - 24th 2010	IUCEA	IUCEA		Executive Secretary	Executive Committee of the Governing Board	Prepare for the next Governing Board	Put Board Agenda in place	IUCEA		
29th - 30th June 2010	IUCEA	IUCEA		Deputy Executive Secretary	Standing Committee on Exchange of Students	To carry out evaluation of the previous students' exchange activity and chart out future plans	Improved efficiency, development on mutual beneficial networking and co-operation of universities in the region	IUCEA		Uganda

CIVIL AVIATION SAFETY AND SECURITY OVERSIGHT AGENCY

13th - 14th Jan 2010	CASSOA	CASSOA			Technical Committee F&A	Review and consider Mid-Year performance of the Agency and FY 2010/11 draft Budget	Draft FY 2010/11 budget	Agency budget	N/A	Entebbe
18th - 19th Jan 2010	CASSOA	CASSOA			Technical Committee - Regulatory	Review and consider developed Technical Guidance materials and amended Regulations	Technical Guidance Materials for approval by the Board	Agency budget	N/A	Entebbe
21st - 22nd Jan 2010	CASSOA	CASSOA			10th Board Meeting	Review and consider Mid-Year performance of the Agency and FY 2010/11 draft Budget. Approve FY 2010/11 Budget, amended Regulations and developed TGM	Amended Regulations, Technical Guidance Materials, FY 2010/11 Budget approved by the Board	Agency budget	N/A	Entebbe
31st March - 1st April 2010	CASSOA	CASSOA			3rd Meeting of Heads of EAC Organs and Institutions	Scheduled quarterly meeting	Tangible recommendations to the Council	EAC Secretariat	Heads of Organs and Institutions	Arusha
19th - 20th April 2010	CASSOA	CASSOA			Technical Committee F&A	Review and consider 3rd Quarter performance of the Agency	Recommendations to the Board	Agency budget	N/A	Entebbe
21st - 22nd April 2010	CASSOA	CASSOA			Technical Committee - Regulatory	Review and consider TGM developed in 3rd Quarter of FY 2009/10	Recommendations to the Board	Agency budget	N/A	Entebbe
29th - 30th April 2010	CASSOA	CASSOA			11th Board Meeting	Review and consider 3rd Quarter performance of the Agency and approve amended Regulations and developed TGM	Amended Regulations and Technical Guidance Materials approved by the Board	Agency budget	N/A	Entebbe
4th - 5th June 2010	CASSOA	CASSOA			4th Meeting of Heads of EAC Organs and Institutions	Scheduled quarterly meeting	Tangible recommendations to the Council	EAC Secretariat	Heads of Organs and Institutions	Arusha