INCUBATOR FOR INTEGRATION AND DEVELOPMENT IN EAST AFRICA (IIDEA) MONITORING AND EVALUATION FRAMEWORK

IIDEA came from the need to assess and demonstrate the tangible benefits derived from the implementation of the EAC Common Market Protocol by the citizens of the Community. IIDEA is an incubator for small-scale Regional Integration Projects which are proposed and implemented by civil society, private sector and other interest groups in East Africa. Thus, the purpose of this document is to provide a Monitoring and Evaluation Framework to the IIDEA Projects. This will ensure that the information provided by IIDEA Projects is reliable and measurable.

DEFINITION OF TERMS:

Indicator: Quantitative or qualitative factor or variable that show changes or progress that have been achieved by an activity or set of activities.

Inputs: Resources that contributed to the production of service delivery outputs "what we use to do the work"

Activities: Processes that uses a range of inputs to produce the desired outputs and outcomes "what we do"

Outputs: Final products, goods, and services produced for delivery "what we produce or deliver"

Outcome: Medium term results for specific beneficiaries which are the consequence of achieving specific outputs "what we wish to achieve"

Target: Quantifiable levels of the indicators that the "Projects" will want to achieve in terms of numbers, timing, and location

IIDEA M&E TEMPLATE:

This template is to provide guidelines to applicants to monitor and evaluate the implementation of their proposed Projects. The specific Objectives are:

- to support the various applicants in coming up with their respective M&E Strategies
- to facilitate a uniform and harmonized M&E Reporting template from IIDEA Projects
- to ensure the effectiveness, efficiency and impact of the project are based on the agreed work plans.

The Table below summarizes the component of the M & E structure for the Proposed projects

Objective							
Outcome	Target/ output	Inputs	Activities	Indicators	Timeframe	Responsible person	Status